

## Application for a premises licence to be granted under the Licensing Act 2003

### Please read the following instructions first

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

**I/We *Wheels Up North LTD***

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

### Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description  <i>Full map attached to the bottom of this document with description</i>  <i>Westmorland County Agricultural Society Lane Farm Milnthorpe Cumbria</i>			
<b>Post town</b>	<b><i>Crooklands</i></b>	<b>Postcode</b>	<b><i>LA7 7NH</i></b>

Telephone number at premises (if any)	
Non-domestic rateable value of premises	<b><i>£32,500</i></b>

### Part 2 - Applicant details

Please state whether you are applying for a premises licence as **appropriate** **Please tick as**

a)	an individual or individuals *		please complete section (A)
b)	a person other than an individual *		
	i	as a limited company/limited liability partnership	<b><i>Yes</i></b> please complete section (B)
	ii	as a partnership (other than limited liability)	please complete section (B)
	iii	as an unincorporated association or	please complete section (B)
	iv	other (for example a statutory corporation)	please complete section (B)

c)	a recognised club		please complete section (B)
d)	a charity		please complete section (B)
e)	the proprietor of an educational establishment		please complete section (B)
f)	a health service body		please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (B)
h)	the chief officer of police of a police force in England and Wales		please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or*
- I am making the application pursuant to a statutory function or
- a function discharged by virtue of Her Majesty's prerogative

**(A) individual applicants** (fill in as applicable)

<i>Mr</i>	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
<b>Date of birth</b>		I am 18 years old or over		Please tick yes	
<b>Nationality</b>					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					

<b>E-mail address (optional)</b>	
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)	

**Second individual applicant (if applicable)**

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>	I am 18 years old or over		Please tick yes		
<b>Nationality</b>					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service: (please see note 15 for information)					

**(B) Other applicants**

**Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

Name <i>Wheels Up North LTD</i>
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Address <i>70 Cottam Green, Cottam, Preston, England, PR4 0AB</i>
Registered number (where applicable) <i>Company Number: 13939197</i>
Description of applicant (for example, partnership, company, unincorporated association etc.) <i>Limited Company</i>
Telephone number (if any) [REDACTED]
E-mail address (optional) <i>events@wheelsupnorth.co.uk</i>

### Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
20	07	2024

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY
22	07	2024

Please give a general description of the premises (please read guidance note 1)

*The site is the Westmorland County Showground. The venue is a large open space and will be used for a static car event and split into 4 separate sections. These sections will consist of general public parking, showground, food & drink section and camping.*

*The general public parking is the purple area on the map attached at the bottom of this document, the showground is the dark green area in the centre of the map, food & drink will be served in the pink area on the far left and camping will be hosted in the orange area (This is where our medical team will be based throughout the course of the event).*

*The main licensable activities include the sale and consumption of alcohol in the food & drink area and live & pre-recorded music within the main showground. Some quieter live & pre-recorded music will also take place within the food and drink area over the course of the event.*

*The serving and monitoring of alcohol will be kept within the smaller section of the event marked in pink (food & drink). Consumption of alcohol will be allowed and monitored in other areas of the event but will ONLY be sold in the food & drink area.*

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

5,000

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)		Please tick all that apply
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	<b>YES</b>
f)	recorded music (if ticking yes, fill in box F)	<b>YES</b>
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	

<b><u>Provision of late night refreshment</u></b> (if ticking yes, fill in box I)	
<b><u>Supply of alcohol</u></b> (if ticking yes, fill in box J)	<b>YES</b>

**In all cases complete boxes K, L and M**

**A**

Plays Standard days and timings (please read guidance note 7)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				<b><u>Please give further details here</u></b> (please read guidance note 4)	
Tue					
Wed			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

**B**

Films Standard days and timings (please read guidance note 7)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue					
Wed			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Wed			
Thur			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri			
Sat			
Sun			



**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				Both	
			<b><u>Please give further details here</u></b> (please read guidance note 4)		
			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)		
			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		

**E**

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of live music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
				Outdoors	<i>YES</i>
				Both	
Day	Start	Finish			
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4) <i>Live music for our campers will be taking place between 1pm and 10pm on Saturday 20th July in our large gazebo with a half an hour set at 1pm and continuous music from 4pm to 10pm. We will then have 2 half an hour sets on our stage during the show day (21st July). This will be at 11am and then 1pm. Music will be a solo act to begin with and then a house band. They aren't big named bands, it's simply for a little bit of atmosphere for the campers to have their dinner before the Sunday show day.</i>		
Tue					
Wed			<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat	<i>13:00</i>	<i>22:00</i>			
Sun	<i>11:00</i>	<i>12:00</i>			
	<i>13:00</i>	<i>14:00</i>			

**F**

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	YES
				Both	
Mon			<p><b><u>Please give further details here</u></b> (please read guidance note 4)  <i>We will have a short DJ set being played in the large gazebo before the live bands begin their performances. The music will mainly be played to draw some attention ready for the acts on Saturday 20th. The evening music on Saturday 20th will be played at a lowered volume when the live music ends to try and disperse guests and have them head back to the campsite. Music will be played periodically at low volumes throughout the show day (Sunday 21st) around the stage area and in the food &amp; drink area.</i></p> <p><b><u>State any seasonal variations for the playing of recorded music</u></b> (please read guidance note 5)</p> <p><b><u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)</p>		
Tue					
Wed					
Thur					
Fri					
Sat	13:00	23:00			
Sun	10:30	18:00			

# G

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
				Both	
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue					
Wed			<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

# H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u><b>Will this entertainment take place indoors or outdoors or both – please tick</b></u> (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			<u><b>Please give further details here</b></u> (please read guidance note 4)		
Wed					
Thur			<u><b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b></u> (please read guidance note 5)		
Fri					
Sat			<u><b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b></u> (please read guidance note 6)		
Sun					

I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue					
Wed			<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	YES
				Off the premises	
				Both	
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat	15:00	22:00			
Sun	11:00	18:00			
			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

<b>Name</b>	
[REDACTED]	
<b>Address</b>	
<i>The Slate Yard</i>	
<i>Apartment 1</i>	
<i>Quartz Building</i>	
<i>Stanley Street</i>	
<i>Salford</i>	
<b>Postcode</b>	<i>M3 5EX</i>
<b>Personal licence number (if known)</b> <i>178994</i>	
<b>Issuing licensing authority (if known)</b> <i>Salford City Council</i>	

**K**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

**L**

<p><b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)</p>			<p><b><u>State any seasonal variations</u></b> (please read guidance note 5)</p>
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
Fri			
Sat	<i>10:00</i>	<i>22:00</i>	
Sun	<i>10:30</i>	<i>18:00</i>	



## **M**

Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e)** (please read guidance note 10)

*Designated Premises Supervisor nominated (██████████)-Event Director).*

*Sufficient number of staff on the premises to cover all aspects of the event (24 marshals). Additional security & medical teams have been subcontracted (6 Security & 8 Medical).*

*Staff are regularly trained throughout the year at our smaller shows & there will be a full brief and training before our main show.*

*Adherence to 4 objectives as below*

**b) The prevention of crime and disorder**

*There will be a constant 4 SIA badged security at all times during the weekend. This increases to 6 during the evening entertainment on Saturday 20th.*

*Both bars, which have been hired for this event, will be running a strict check 25 policy. They will also hold their own Refusals Register and Incident Report Register which they will send to the 'Wheels Up North' team after the event has been concluded.*

*All members of the 'Wheels Up North' team will be briefed and trained prior to the event on how to de-escalate situations that may arise by the subcontracted security team.*

*We have a zero tolerance policy on any illegal substances on site. A lock box will be on site and it will be kept in a secure locked car owned by the site security manager. Anyone found in possession of illegal substances will be removed from the venue. If the quantity is deemed to be more than personal use, police will be involved but all illegal substances on removal of said person will be confiscated (handled by our subcontracted security).*

*Radios will be provided to all staff (Security, medical & marshals) in order for best communication between all parties.*

*A register will be kept of any issues which occur during the event by the 'Wheels Up North' team.*

**c) Public safety**

*The licence holder (██████████-Event Director) or people authorised by them will check the premises before it opens to the public to ensure there are no risks to patrons and that all safety precautions are in place.*

*The licence holder (██████████-Event Director) will ensure that all staff receive appropriate training about emergency and general safety precautions and procedures.*

*Crowd management plans will be put into place to reduce overcrowding in certain areas such as the show field and food & drink area. This will involve spreading out the display and stalls in the show field to distribute crowds evenly around the event. The food & drink area will be constantly monitored, if this is starting to become overly busy (especially around 12:00-13:00 on show day) marshals will be instructed to only let people into that area once other guests have left.*

*Vehicle movement on site will be limited, any vehicle who wishes to move will be guided through by a marshal at low speeds with hazard lights on.*

*The licence holder (██████████-Event Director) will ensure that all staff are aware of their social and legal obligations.*

*All rubbish removed from public areas on a regular and frequent basis.*

*All drinks purchased on site will be served in open plastic containers or plastic bottles. No glass will be served from the 2 licensed bars.*

*There will be 11 fire extinguisher points throughout the venue with a mix of 2 water extinguishers, 7 Dry Powder extinguishers and 14 foam extinguishers. Our elected head staff of each area and the event directors (6 marshals) will have had a fire training course in order to best know how to deal with a situation should it occur.*

*An adequate and appropriate supply of first aid equipment and materials available on the premises. Our subcontracted medical team will have at least 4 fully trained staff working 24 hours a day. This will be upped during the show to 8.*

#### **d) The prevention of public nuisance**

*The stage has been placed at the far end of the show field to reduce noise & vibrations to any local residents. The Saturday evening entertainment will wind down by 11pm so as to not disturb any residents living in the local area.*

*Suitable and conspicuous notices shall be displayed at entrances, exits and around the site with all site rules. One of these rules will consist of quiet times (11pm-7am) to reduce noise to local residents.*

*Alcoholic drinks purchased on the premises will not be allowed to be taken off site.*

*No noise shall emanate from the premises nor vibration be transmitted from the premises that gives rise to a nuisance.*

*Where live/recorded music takes place, the licence holder (██████████-Event Director) shall undertake regular monitoring of noise levels with a digital decibel monitor at the nearest noise sensitive locations (stage area in show field). A record shall be kept of any monitoring, including date, time, location, name of the person conducting the check and any remedial action taken. Records shall be kept for at least 6 months and made available on request to Police or an Authorised officer.*

#### **e) The protection of children from harm**

*Colour coded wristbands will be used on site for marshals, security and medical to best indicate attendees and their age range (Individual ID checks will still take place at the purchase of alcohol).*

*-Adult Wristband (Grey)*

*-Under 18 Wristband (Bright Blue)*

*There will be a lost child station at the medical tent which will be visibly signed. All marshals, security & medical staff will be under the instruction that if a lost child is found at the event, they will be taken directly there.*

*Anyone under the age of 16 can only attend the event with adult supervision.*

*The licence holder (██████████-Event Director) will operate a Challenge 25 Age Verification Policy and display prominent signage at the point of sale indicating that the Challenge 25 scheme is in operation. These signs will be provided to the 2 bars on site.*

*The only acceptable proof of age identification shall be a current Passport, photo card or Driving Licence.*

**Checklist:**

**Please tick to indicate agreement**

●	I have made or enclosed payment of the fee.	<b>YES</b>
●	I have enclosed the plan of the premises.	<b>YES</b>
●	I have sent copies of this application and the plan to responsible authorities and others where applicable.	<b>YES</b>
●	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	<b>YES</b>
●	I understand that I must now advertise my application.	<b>YES</b>
●	I understand that if I do not comply with the above requirements my application will be rejected.	<b>YES</b>
●	[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	

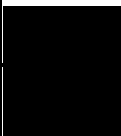
It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>● [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating</li> </ul>
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	<p>to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</p> <ul style="list-style-type: none"> <li>● The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li> </ul>
Signature	
Date	<i>09/04/24</i>
Capacity	<i>Company Director</i>

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

**Notes for Guidance**

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded Music: no licence permission is required for:

- any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
  - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
    - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
    - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
    - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
    - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
  4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
  5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
  6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
  7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
  8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.

9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
14. This is the address which we shall use to correspond with you about this application.
15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be issued to an individual or an individual in a partnership which is not a limited liability partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have the right to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

They do this in one of two ways:

- 1) by providing with this application, copies or scanned copies of the documents which an applicant has provided, to demonstrate their entitlement to work in the UK (which do not need to be certified) as per information published on gov.uk and in guidance.
- 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

#### **Home Office online right to work checking service.**

As an alternative to providing a copy of original documents, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth, will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not

subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be shared digitally. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copies of documents as set out above.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.



*The above map indicates where on site alcohol will be served and consumed. It also shows the area in which both live and recorded music will be played, stage location, safety equipment location and ingress/egress routes.*

*The pink area labelled (3) at the bottom of the site is the only area around the site where the bars will be located. There will be 2 small bars. They will open on Saturday and Sunday when the event opens and they will stop serving at 10pm.*

*The larger orange area on the left side of the above map labelled (4) is the camping area. There will be no vendors serving alcohol in this area and no live or pre recorded music will be played.*



*People with their own cans of alcohol will be monitored very closely by patrolling marshals and security.*

*The large remaining green section labelled (2) is our main showground. This section will only be open throughout the Sunday day time from 10:30am - 6pm to the general public. Alcohol vendors will not be located within here but expect that people will be walking around from the entertainment area into here with drinks. This will also be a glass free zone and all vendors must serve in plastic containers.*

*All of the red crosses within the site are the location of the fire extinguisher equipment points. These are dotted around the site to allow easy/quick access in case they are needed. These locations will be monitored throughout the day to make sure nothing is missing.*

*The stage will be located within the show ground and labelled (1) on the map. The stage is 4 ft high from the ground and will contain a burnout section on the front. This area will be monitored by security and marshals throughout the day and cars will be specifically selected for the stage based on experienced drivers and vehicles setup for the purpose (Line lock, Rear wheel drive), brought on and off with marshal assistance and guided safely on site. Crowd barriers will be in place to keep members of the public back from the stage as well as concrete block barriers placed around the stage.*

*The stage may play pre-recorded music at intervals during the day when there are quiet gaps between interviews and prizes.*

*The only location where live music will be played between 1-9pm on Saturday is within the refuel zone marked on the map (3). The musicians will be located within a large gazebo where members of the public can enter. This area will be monitored on how many people are allowed within that gazebo by security and marshals and when the tent reaches capacity no more guests will be let in until others leave.*

*Location (8) is our main entrance and exit for all throughout the weekend.*

*Location (7) will be used as an exit on Sunday should a queue start to back up on site.*

*Location (6) is our camping exit on Sunday.*

*All purple dots around the map are internal and external gates that would not be used apart from emergency.*

*All light pink dots are our fire meeting points. These have been located outside of the main area where there is a higher chance of there being an issue. Marshals will lead any guests to these points should there be an emergency.*