

Application for a premises licence to be granted

SL6

under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
[REDACTED]			
Post town	[REDACTED]	Postcode	[REDACTED]

Telephone number at premises (if any)	[REDACTED]
Non-domestic rateable value of premises £	[REDACTED]

Part 2 - Applicant details

Please state whether you are applying for a premises licence as Please tick as appropriate

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i as a limited company/limited liability partnership please complete section (B)
 - ii as a partnership (other than limited liability) please complete section (B)
 - iii as an unincorporated association or please complete section (B)
 - iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)

h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a

statutory function or

a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname				First names	
Date of birth		I am 18 years old or over		Please tick yes	
Nationality					
Current postal address if different from premises address					
Post town			Postcode		
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)

Description of applicant (for example, partnership, company, unincorporated association etc.)

Telephone number (if any)

E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
11	09	21

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY
12	09	21

Please give a general description of the premises (please read guidance note 1)

Margue on westmorland county
 Show ground
 grid ref - F19+G19

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E) ✓
- f) recorded music (if ticking yes, fill in box F) ✓
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I) ✓

Supply of alcohol (if ticking yes, fill in box J) ✓

In all cases complete boxes K, L and MA

Plays Standard days and timings (please read guidance note 7)	<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors

			Outdoors
Day	Start	Finish	Both
Mon			Please give further details here (please read guidance note 4)
Tue			
Wed			State any seasonal variations for performing plays (please read guidance note 5)
Thur			
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)
Sat			
Sun			

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors
Day	Start	Finish		Outdoors
				Both
Mon			Please give further details here (please read guidance note 4)	
Tue				
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)	
Sat				
Sun				

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)

Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors
				Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read guidance note 4)	
Tue				
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)	
Sat				
Sun				

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors
				Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read guidance note 4)	
Tue				
Wed			State any seasonal variations for the performance of live music (please read guidance note 5)	

Thur			
Fri			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)
Sat	11 th	20:00	01:00
Sun			

Y F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors
				Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read guidance note 4)	
Tue				
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 5)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)	
Sat	11 th	20:00	01:00	
Sun				

Y G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors
				Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read guidance note 4)	
Tue				
Wed			State any seasonal variations for the performance of dance (please read guidance note 5)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)	

Sat		
Sun		

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing	
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors
Mon				Outdoors
				Both
Tue			Please give further details here (please read guidance note 4)	
Wed				
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)	
Fri				
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)	
Sun				

X I

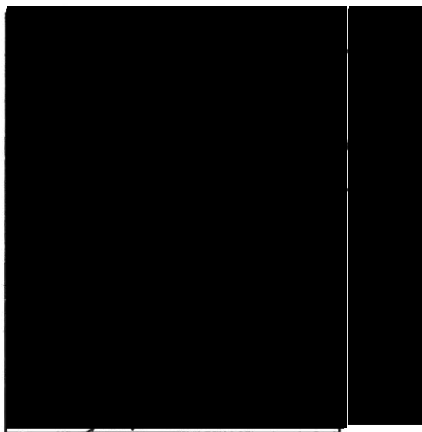
Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors
				Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read guidance note 4)	
Tue				
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 5)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)	

Sat	11 th	
	20:00	01:00
Sun		

XJ

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises
			on premises	Off the premises
Day	Start	Finish		Both
Mon			State any seasonal variations for the supply of alcohol (please read guidance note 5)	
Tue				
Wed			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)	
Thur				
Fri				
Sat	11 th			
	20:00	01:30		
Sun				

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):



K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

None

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon			
Tue			
Wed			
			Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
Thur			
Fri			
Sat	11 th		
	20:00	01:30	
Sun			

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

A dance taking place in a marquee which will be fenced off from the rest of the show ground, Pro tech will be employed for the security, tickets only with them being sold before the event, with no one under 16 years of age. all ID will be checked on arrival

b) The prevention of crime and disorder

pro tech security employed, with at least 10 members of staff.

c) Public safety

all drinks will be served out of plastic glasses or tins and BlueLine Medical services at Milnthorpe will supply 3 first aiders and a medic.

d) The prevention of public nuisance

The music will be regularly checked outside and lowered if necessary.

e) The protection of children from harm

challenge 25 in operation

Checklist:

	Please tick to indicate agreement
I have made or enclosed payment of the fee.	
I have enclosed the plan of the premises.	
I have sent copies of this application and the plan to responsible authorities and others where applicable.	
I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	
I understand that I must now advertise my application.	
I understand that if I do not comply with the above requirements my application will be rejected.	
<p>[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).</p>	

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

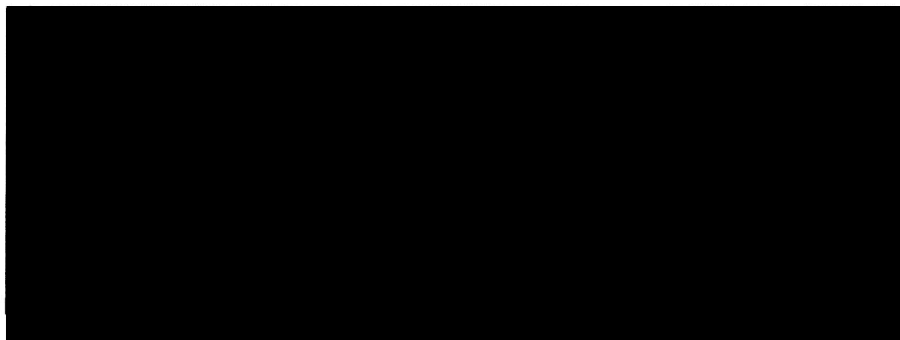
Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	<p>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</p>
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	<ul style="list-style-type: none"> The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	
Date	
Capacity	

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	



Notes for Guidance

- Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.

- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 10. Please list here steps you will take to promote all four licensing objectives together.
 11. The application form must be signed.
 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
 14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode

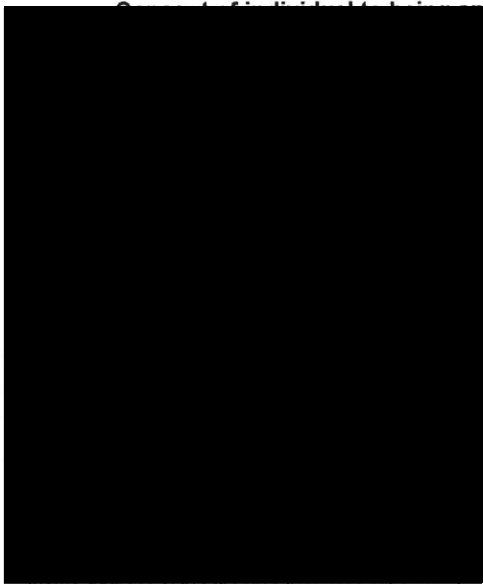
in the UK [please see note below about which sections of the passport to copy].

- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under

SOUTH LAKELAND
DISTRICT COUNCIL
RECEIVED

06 AUG 2021

RECEPTION

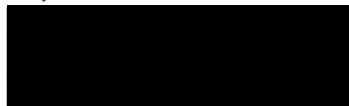


specified as premises supervisor

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

▮ Premises license
[type of application]

by



▮

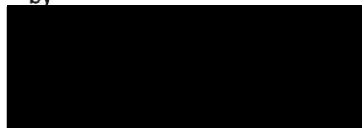
relating to a premises licence
[number of existing licence, if any]

for

▮

[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by



concerning the supply of alcohol at

▮

[redacted]
[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

PA1048

[insert personal licence number, if any]

Personal licence issuing authority

SLDC

[insert name and address and telephone number of personal licence issuing authority, if any]

[redacted]
Signed

[redacted]
Name (please print)
[redacted]

Date

1

5th August 2021

PREPARED BY THE YFC WESTMORLAND SHOW COMMITTEE

SOUTH LAKELAND
DISTRICT COUNCIL
RECEIVED

06 AUG 2021

RECEPTION

SITE MANAGEMENT PLAN

WESTMORLAND SHOW DANCE

DATE: 11th September 2021

VENUE: WESTMORLAND SHOW GROUND

LANE FARM
CROOKLANDS
MILNTHORPE
CUMBRIA
LA11 7NH

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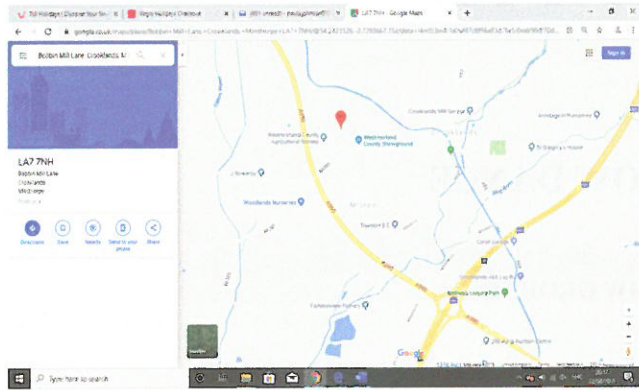
Introduction

This report has been prepared by The YFC Westmorland Show Committee in support of their application for a Premise License in accordance with the Licensing Act 2003.

This report has been prepared in order to demonstrate the competence of the YFC Westmorland Show Committee in proactively managing the safety of the event.

Site Specifics:

Location Map



Lane Farm, Crooklands, Milnthorpe, Cumbria, LA7 7NH

Activity: Show Dance

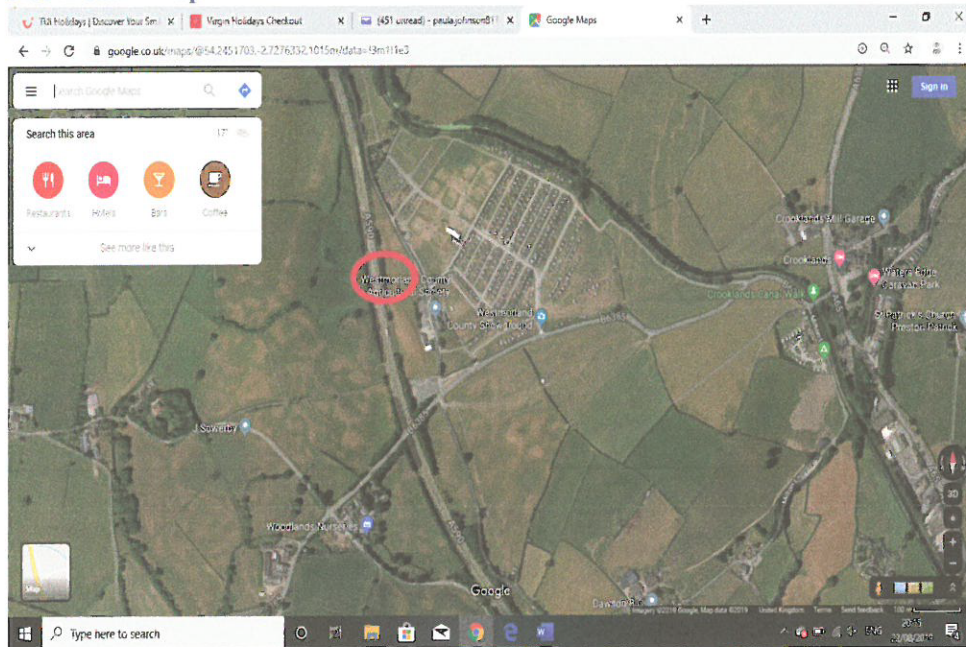
Date: 11th September 2021

Hours of Function: ~~7:30pm - 1:00am~~ 20:00 - 01:00

Description of Function: Ticketed Show dance with live music, DJ, bar and catering



Site Detail Map



Nearest House to site.

As you can see from the above image the show dance will be held at least 500meters away from the nearest house.

Noise Pollution Prevention Plan

(DATE) 11th September 2021

Westmorland Show Ground, Lane Farm, Crooklands, Milnthorpe LA7 7NH

Introduction

This report has been prepared by The Cumbria Federation of Young Farmers in support of their application for a Premises License in accordance with the Licensing Act 2003.

The notice relates to the Westmorland County Show Night Do on (DATE) at Westmorland County Show Ground, Lane Farm, Crooklands, Milnthorpe, Cumbria, LA7 7NH.

This report has been prepared in order to demonstrate the competence of the Cumbria Federation of Young Farmers in proactively managing the safety of the event.

The report was written with reference to HSG 260 Sound Advice- Control of noise at work in music and entertainment.

Site Location

Maps of the site are included at the beginning of this document.

Activity:	Westmorland Show Dance
Description:	Dance with DJ
Hours of function:	7:30pm until 1:00 am
Designated Premises Supervisor:	[REDACTED]

Noise Attenuation Measures

The YFC do not wish to cause disturbance through noise or other incident, as a result of the fund raising event to be held following the Westmorland County Show.

The YFC are aware of Westmorland County Agricultural Society's policy in respect of reducing potential noise breakout from the Showground and agree to abide by the conditions therein.

Furthermore, the YFC will address potential noise breakout as follows:

- Speakers will point away from residential property
- The DJ will be instructed not to increase the volume of amplified music during the evening and the bass frequency will be kept at a minimum
- Regular sound checks will be taken by ear from strategic points on the fringe of the showground by an independent person and recorded
- The DJ will be instructed to reduce the volume of amplified music if considered appropriate by the independent person
- Nearby residents written to in advance to advise them of the event and will be provided with contact details of the person detailed to carry out the sound checks, so that any complaints can be dealt with expeditiously
- The licence holder or his representative shall conduct regular assessments of the noise coming from the premises and shall take steps to reduce the level of noise where it is likely to cause a disturbance to local residents. A written record shall be made of those assessments in a log book kept for that purpose and shall include, the time and date of the checks, the person making them and the results including any remedial action.
- Notices to be displayed at all exits to request customers to leave quietly and respect the privacy of the neighbours.

- Smoking will be restricted to a designated location situated in the outside area and monitored regularly by a representative of the premises or SIA door staff.
- An incident book to be kept to record refusals to serve alcohol, age related incidents and anything else that may undermines the licensing objectives.

Waste Disposal

All waste will be disposed of in the correct manner. Plastic glasses and cans/bottles will be recycled. A skip will be hired to dispose of all waste and recycling in a given area. There will be bins around the site and a designated smoking shelter outside.

19:30

- Please report to the Chief Steward, [REDACTED] at 18:30
- You are required to act as a Steward all evening
- Stewards should work together with the Bar Stewards and Security Door staff.
- All accidents MUST be reported to the Chief Steward
- All Stewards should collect plastic glasses and bottles and place them in the bins provided.
- Please contact door security staff to eject guests who are behaving in an inappropriate manner
- Bar staff will be briefed to not continue to serve alcohol to anyone who has consumed too much.
However, in the event that anyone does consume excess alcohol, they will be taken to first aiders, assessed and friends will be asked to make arrangements to take them home.
- Please assist Bar Stewards to close the bar at 12:30
- All Stewards MUST check guests are not damaging buildings, toilets, machinery or external areas.
- Stewards will be briefed at the beginning of the evening on all fire-fighting equipment, evacuation routes and procedures. If you are asked to steward a fire escape/door, then under no circumstances must you leave this point without positioning another Steward in your place.
- Ensure that guests are safely loaded on to their coaches at the end of the evening
- If you agree to act as a Steward and find you are unable to do so, please note that it is your responsibility to find a substitute and inform the Westmorland Show Dance Committee asap.
- All stewards (along with bar staff and security staff) have a responsibility to prevent and stop underage drinking. Any suspected underage drinking should be reported to the security staff as soon as possible. Underage drinking is illegal and could result in the shutting down of the dance, so please ensure that stewards are proactive in dealing with underage drinking.
- Enjoy your evening and thank you for your support in advance.

Risk Assessment- Traffic Management Plan

- Date
- Venue Lane Farm, Crooklands, Milnthorpe LA7 7NH

Directions to the Venue and for the Evening

Members will be informed of the route to travel to the show field prior to the day with roadside directional signs for YFC traffic giving clear directions to the venue and placed to ensure they give appropriate warning.

Local residents will be informed and are aware of the annual show, as such they are aware that there will be a greater volume of traffic than usual in the late afternoon and evening on (DATE)

Traffic management

There will be Stewards to oversee parking of cars/buses and to direct people from the parking area to the venue safely.

Night Management

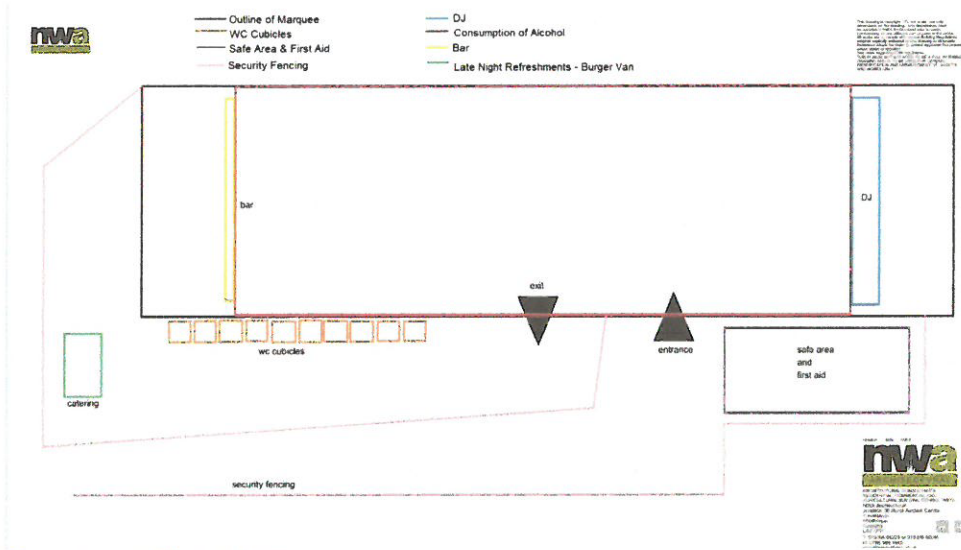
Stewards wearing Hi-Vis jackets and having radios for communication will be posted along the field boundary to guide buses onto the show field. These stewards will also assist in parking coaches waiting for passengers and ensure passengers are unloaded in a safe manner.

Signs will be posted warning other road users that traffic will be turning on to the show field for the event.

Stewards will be posted along the road when the buses are leaving the event to ensure they leave the site safely, without causing congestion along the roads.

Risk Assessment

Risk/Hazard Condition	Comments
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Emergency Procedures

Nearest A&E Department:
 Westmorland General Hospital, Burton Road, Kendal, Cumbria LA9 7RG
 Telephone number: 01539 732288

In the first instance please contact any of the Officers named below who will liaise with site First aiders and emergency services.

First Aid provision will be provided by Kentdale First Aiders and will be located throughout the site to cover the whole event.

In case of emergency and evacuation, the assembly area is in the adjacent field. This Area will be lit. This also allows quick access to the car park area.

Contact Numbers on site:



This procedure will be communicated by the event safety steward to all stewards, security personnel and catering/bar staff by means of a pre-event site walk around to ensure familiarity before the event takes place.

This procedure will also be on display around the site, on the bar in the evening and with security and the First Aiders.

Security will be provided by accredited door staff. It is proposed to have SIA security door staff on site supported by 10 advisory stewards who are former YFC members or parents.

The Security team and stewards will report directly to the Licensee and will liaise with the site safety steward.

Heras fencing will be used to restrict access to areas that are out-of-bounds to attendees this is marked in pink on the above site map.

Cumbria YFC has a zero tolerance to drugs and security staff will be undertaking random checks on the door. Any suspected drug use or dealing must be reported to security staff as soon as possible. Security are briefed to call the police in ALL instances where drugs are found.

The following briefing will be handed to stewards in advance and they will also be briefed on the night:

- The event will take place at Lane Farm, Crooklands, Milnthorpe LA7 7NH on (DATE) from

<p>Alcohol Abuse</p> <ul style="list-style-type: none"> - Consumable amounts - Crowd build-up in restricted areas - Disorderly/unruly behaviour/property damage 	<p>Advisory members and also the security staff will be vigilant to make sure that people consume alcohol in sensible consumable amounts. Bar staff will be briefed to ensure anyone who appears to have consumed too much alcohol must not be served.</p> <p>In the case of disorderly behaviour, security will be called and the responsible individuals will be removed from the dance immediately and dealt with accordingly.</p> <p>The security staff will be responsible for making sure there is no build-up of crowds in restricted areas and they will manage unruly behaviour to prevent damage to property.</p> <p>A Challenge 21 policy will be in force. Posters will be displayed along the bar and at the entrance to the event.</p> <p>Event is for over 16's only – under 18's must carry a parental consent form, and will be wrist-banded separately, to prevent the purchase of alcohol at the bar. All ID will be checked on arrival and upon the purchase of alcohol at the bar.</p>
<p>Aisle ways and passageways</p> <ul style="list-style-type: none"> - Clear and un-obstructed - Sufficient width for normal movement - Aisles marked 	<p>We have asked a Fire Officer to offer advice to ensure compliance with all regulations, exits, aisle ways and passageways. Aisle and exits will be clearly marked. All advice from the Fire officer will be followed.</p>
<p>Crowd Control</p> <ul style="list-style-type: none"> - Congested high spots/build up - Bottleneck conditions - Sufficient width of exits 	<p>The exits will be wide enough to prevent bottleneck conditions to exit points</p>
<p>Electrical Power Systems</p> <ul style="list-style-type: none"> - High Voltage and control panels closed and secure - Wiring installations and fixtures in good condition - Isolated separate electrical feed for DJ/Band/Bar facilities - Lighting, pathways etc 	<p>The Band/DJ will run off a generator which has been electrically tested by a registered electrician</p>
<p>Ergonomics</p> <ul style="list-style-type: none"> - Limited weight and size of materials lifted or carried by people - DJ/Band equipment 	<p>Adequate people will be enlisted to move heavy objects and equipment</p>
<p>Emergency Instructions</p> <ul style="list-style-type: none"> - Operational Instructions - Communication (back up) 	<p>Emergency instructions are to be given out in the stewards site briefing listed earlier in this document. Communication to emergency services are to be made by the Show Chairman, Show Dance Licensee or Southern District Chairman.</p>
<p>Exit/Egress</p> <ul style="list-style-type: none"> - Sufficient exits - Exit and Exit signs adequately illuminated - Approaches to exits unobstructed - Open outwards onto level surface - No locks or fastening restricting escape 	<p>Designated entrance and exits to be marked and the marquee to be erected accordingly. Further to that there will be emergency exits.</p>
<p>Fire Protection</p> <ul style="list-style-type: none"> - Appropriate portable extinguishers readily available - Fire equipment visibly marked 	<p>A range of fire extinguishers will be located behind the bar and stage. Stewards and door staff will be briefed as to their location.</p>
<p>First Aid/Station/Equipment</p> <ul style="list-style-type: none"> - Name/Qualified attendants - Instruction for accident reporting - Communication/Organiser - Safety Coordinator 	<p>Pro-Tect Security, Carlisle accredited door security staff (including 1 woman) will be on-site and will report to the Chief Steward.</p> <p>A cool down area has been allocated for those feeling unwell and is marked as the 'safe area' on the map.</p>

	Kentdale First Aid will be on site throughout the evening.
Floors (walking/working surfaces) <ul style="list-style-type: none"> - Free of trips, slips and falls - Free of protrusions - Opening covered or barricaded - Load limits on upper floors/balconies 	Any potential hazards will be marked off with tape.
Food <ul style="list-style-type: none"> - Health and Hygiene for preparation of food or dispensing of food 	Catering provided by local businesses, who carry the relevant food safety certificates
Lighting <ul style="list-style-type: none"> - Walking and entertainment areas adequately illuminated during period of event - Illumination level sufficient for detail or work performed (Bar areas, Stage etc) 	Lighting towers to be installed, lighting access/exit routes and car/bus parking area will be well lit.
Mobile Equipment <ul style="list-style-type: none"> - Qualified operators - Physical hazards 	Qualified operator. PAT certificates to be checked.
Noise Exposure <ul style="list-style-type: none"> - Environmental Health - License/notification 	The noise levels will be monitored every hour from outside the building and the band/DJ can be turned down if necessary
Platform/Stage/Rigging <ul style="list-style-type: none"> - Approved by competent contractor (structural engineer) - Safe access/egress 	Checked by venue and organisers
Roadways <ul style="list-style-type: none"> - Surface in good repair/sufficient width - Standard signs and marking - Proper preparation for seasonal weather extremes i.e. snow and rain - Heavy usage i.e. fields, farms etc 	Checked by venue and organisers
Sign and tags <ul style="list-style-type: none"> - Hazard warning - Directional and informational signs for danger/potential hazards 	Westmorland County Show directional and warning signs will be placed at regular intervals on the road into the property.
Sanitary/Toilets <ul style="list-style-type: none"> - Suitable and sufficient - Male, female and disabled - Competent contractor 	A minimum of 15 toilets including an individual urinal unit and disabled toilet.
Stacking and storage <ul style="list-style-type: none"> - Aisle ways and access paths clear and unobstructed - Stable and secure 	Checked by venue and organiser
Stairs <ul style="list-style-type: none"> - Treads and nosing slip resistant - handrails secure, on at least one side - Clear and unobstructed - Wide stairs to prevent bottlenecking 	Checked by venue and organisers
Ventilation and extraction <ul style="list-style-type: none"> - Adequate means provided - Air inlets and opening clear 	Checked by venue and organisers. Marquee will have removable sides.
Warning Systems <ul style="list-style-type: none"> - Fire/emergency alarm systems - Hazard warning systems appropriate vehicles/equipment 	DJ/Bands to stop music and announce hazard/Fire/Emergency over speaker
Waste and Disposal <ul style="list-style-type: none"> - Safe disposal for waste/food/plastic containers etc - Drink Containers 	Skip Hire and recycling will be organised.

