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**SOUTH LAKE LAND DISTRICT COUNCIL**  
Public Health & Licensing Group, South Lakeland House, Lowther Street,  
Kendal, Cumbria LA9 4UD  
Tel: 0845 050 4434 Fax: (01539) 740300  
www.southlakeland.gov.uk e-mail: licensing@southlakeland.gov.uk

**Application to vary a premises licence under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/we PAUL CAPSTICK  
(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number PL(A) 030359

**Part 1 – Premises Details**

Postal address of premises or, if none, ordnance survey map reference or description  
Park House Barn Ltd  
PARK HOUSE FARM  
HEVERSHAM  
MILNTHORPE

Post town KENDAL Postcode LA7 7EB

Telephone number at premises (if any) 07903 863 712

Non-domestic rateable value of premises £ ~~£33,000~~

BAND B4301 - £33,000

South Lakeland District Council  
Public Protection  
13 MAR 2017

Receipt No 242416  
Initials EME  
Date 13.03.17

**Part 2 – Applicant details**

Daytime contact telephone number		07779 243 001	
E-mail address (optional)		parkhousebarn@yahoo.co.uk	
Current postal address if different from premises address			
Post town		Postcode	

**Part 3 - Variation**

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?  Yes  No

If not, from what date do you want the variation to take effect?

DD MM YYYY  

01	05	2017
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**Please describe briefly the nature of the proposed variation (Please see guidance note 1)**

WE WISH TO RUN CONFERENCING FACILITIES ALONGSIDE THE WEDDINGS WE ALREADY CONDUCT AT THE BARN

AT THESE EVENTS WE MAY HAVE THE NEED TO RUN A BAR SERVING ALCOHOL AND THERE MAY BE LIVE MUSIC ON OCCASION.

THE VENUE 'MAY' HAVE THE OPPORTUNITY TO RUN ON ANY DAY OF THE WEEK SO WOULD LIKE TO PROPOSE A LICENCE TO COVER THIS.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

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**Part 4 Operating Schedule**

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

**Provision of regulated entertainment****Please tick all that apply**

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)
- i) Provision of late night refreshment (if ticking yes, fill in box I)
- j) Sale by retail of alcohol (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)		
Tue			State any seasonal variations for performing plays (please read guidance note 4)		
Wed			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Thur					
Fri					
Sat					
Sun					

## B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)</u>	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here (please read guidance note 3)</u>		
Mon					
			<u>State any seasonal variations for the exhibition of films (please read guidance note 4)</u>		
Tue					
			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)</u>		
Wed					
Thur					
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)		
Tue					
			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Wed					
Thur					
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) <i>OUTDOORS ON OCCASION IN AN ADJACENT FIELD TO THE BARN IF WEDDINGS/EVENTS ARE IN TIPI'S OR MARQUEES.</i>		
Mon	12.00	23.00			
Tue	12.00	23.00	State any seasonal variations for the performance of live music (please read guidance note 4) <i>MAY - DECEMBER.</i>		
Wed	12.00	23.00			
Thur	12.00	23.00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri	11.00	00.00			
Sat	11.00	00.00			
Sun	11.00	00.00			

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	12.00	00.00	Please give further details here (please read guidance note 3) OUTDOORS ON OCCASION IN AN ADJACENT FIELD TO THE BARN IF WEDDINGS/EVENTS ARE IN TIFI'S OR MARQUEES		
Tue	12.00	00.00			
Wed	12.00	00.00	State any seasonal variations for the playing of recorded music (please read guidance note 4) MAY – DECEMBER .		
Thur	12.00	00.00			
Fri	12.00	01.00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	12.00	01.00			
Sun	11.00	00.00			

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 4)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sat					
Sun					

H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b>Please give further details here</b> (please read guidance note 3)		
Wed					
Thur					
Fri			<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 4)		
Sat					
Sun					
			<b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		

Late night refreshment Standard days and timings (please read guidance note 6)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	10.00	23.30	<b>Please give further details here</b> (please read guidance note 3) OUTDOOR ON OCCASION IN AN ADJACENT FIELD TO THE BARN IF EVENTS ARE IN TIPS OR MARQUEES .	Both	<input checked="" type="checkbox"/>
Tue	10.00	23.30			
Wed	10.00	23.30		<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 4)	
Thur	10.00	23.30		MAY – DECEMBER .	
Fri	10.00	01.00		<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 5)	
Sat	10.00	01.00			
Sun	10.00	12.00			

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4) OUTDOOR ON OCCASION IN AN ADJACENT FIELD TO THE BARN IF EVENTS ARE IN TIPS OF MARQUEE'S		
Mon	10.00	23.30			
Tue	10.00	23.30	<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Wed	10.00	23.30			
Thur	10.00	23.30			
Fri	10.00	01.00			
Sat	10.00	01.00			
Sun	10.00	00.00			

K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 8).

ONLY THE SERVICE IN THE BAR AREA BUT CHILDREN WILL ONLY BE ALLOWED IN THIS AREA IF SUPERVISED AT ALL TIMES BY A RESPONSIBLE ADULT.

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	11.00	23.30	MAY TO DECEMBER.
Tue	11.00	23.30	
Wed	11.00	23.30	
Thur	11.00	23.30	
Fri	10.00	01.00	
Sat	10.00	01.00	
Sun	10.00	00.00	
			Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

WE WOULD REQUEST TO BE CONSIDERED TO RUN  
7 DAYS PER WEEK IF REQUIRED BUT ANTICIPATE  
1 CONFERENCE PER WEEK (DAYS VARIABLE)  
1 WEDDING PER WEEK (DAYS VARIABLE).

Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

**M**

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)**

All staff working in our premises will have training guidance and supervision to ensure the following is adhered to.

- a/ no selling of alcohol to underage people
- b/ no drunk and disorderly behaviour on the premises.
- c/ vigilance in preventing illegal drug sales.
- d/ no harm to children
- e/ no violent and anti-social behaviour.

**b) The prevention of crime and disorder**

ANY CRIMES WITNESSED BY OURSELVES WILL BE REPORTED TO THE POLICE IMMEDIATELY  
 NO SELLING OF ALCOHOL TO INTOXICATED CUSTOMERS.  
 CLEAR NOTICES WILL BE VISIBLE RE RUNNING THIS AN PERMITTED ACTIVITY.  
 VIGILANCE RE ILLEGAL DRUG SALES.

**c) Public safety**

ALL STAFF WILL BE TRAINED IN CHALLENGING UNDERAGE ID CHECKS. LOGBOOK OF CHALLENGES WILL BE KEPT.  
 ALL PARTS OF PREMISES WILL BE CHECKED AND APPROPRIATE MAINTINENCE UNDERTAKEN TO PROTECT SERVICE USERS ON SITE

**d) The prevention of public nuisance**

PROMINENT CLEAR NOTICES WILL BE PLACED AT ENTRANCES + EXITS RE NOISE REDUCTION TO LOCAL RESIDENTS AND LEAVING QUIETLY TO RESPECT THIS. DELIVERIES WILL TAKE PLACE IN DAYLIGHT HOURS. CUSTOMERS WILL NOT BE ADMITTED OUTSIDE OF OPERATING HOURS.

**e) The protection of children from harm**

CHALLENGE 25 IS DISPLAYED AND PRACTISED BY ALL STAFF LOGGING ALL CHALLENGES.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.**

**Part 5 – Signatures**

Signature of applicant or other duly authorised person (please state name of applicant, please state name of authorised person)

0)

licence holder) or applicant's solicitor or other authorised agent (please read guidance note 11). If signing on behalf of the

Signature	[Redacted]
Date	01.03.17.
Capacity	LICENSE HOLDER

Where the premises licence is held by a partnership, signature of 2nd applicant (the current partner) or applicant's solicitor or other authorised agent (please read guidance note 11). If signing on behalf of the applicant, please state in what capacity.

signature of 2nd applicant (the current partner) or applicant's solicitor or other authorised agent (please read guidance note 11). If signing on behalf of the applicant, please state in what capacity.

Signature	[Redacted]
Date	01.03.17.

Capacity	LICENCE OWNER
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Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13)

~~Park House Barn @ yahoo.co.uk~~  
 Park House Barn Ltd, Park House Farm, HEVERSHAM  
 MUNTHORPE

Post town	KENDAL	Post code	LA7 7EB
Telephone number (if any)			

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)

~~Park House Barn @ yahoo.co.uk~~

#### Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.