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SOUTH LAKELAND DISTRICT COUNCIL

Licensing Group, South Lakeland House, Lowther Street, Kendal, Cumbria, LA9 4UQ

Tel: 0845-050-4434 Fax: (01539) 740300

www.southlakeland.gov.uk e-mail: licensing@southlakeland.gov.uk

Application for a minor variation to a premises licence or club premises certificate under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the Guidance Notes at the end of the form, especially Note 1.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and in black ink. Use additional sheets if necessary.
Once completed please send your application to the relevant licensing authority. You may wish to keep a copy of the completed form for your records.

RYDAL HALL LTD

(Insert name(s) of applicant)

being the premises licence holder(s) / club holding a club premises certificate, apply to vary a premises licence under section 41A / club premises certificate under section 86A of the Licensing Act 2003 for the premises described in Part 1 below.

Part 1 – Premises details

Receipt No **242482**

Initials **PC**

Date **89.02**

Postal address of premises (or, if none, ordnance survey map reference, or description) RYDAL HALL RYDAL	
Post town AMBLESIDE	Post Code LA22 9LX

4th April

Telephone number at premises (if any)

015394 32050

Premises licence number/club premises certificate number

PL(A) 0678

South Lakeland District Council
Public Protection
04 APR 2017

Brief description of premises (Please see Guidance Note 2)

RETREAT HOUSE AND CONFERENCE CENTRE FOR
THE CHURCH OF ENGLAND

Part 2 – Applicant Details

I am/ we are the premises licence holder/club premises certificate holder

Please tick ☒ yes

Contact phone number in working hours (if any)

015394 32050

Applicant Postal address IF DIFFERENT FROM PREMISES ADDRESS

Post town

Postcode

Please provide email address if you would prefer us to contact you by email (optional)

Part 3 – Proposed variation(s)

Do you want the proposed variation to have effect as soon as possible?

Please tick ☒ yes

Day Month Year

If not, from what date do you want the variation to take effect?

Please describe the proposed variation(s) in detail in the box below and explain why you consider that they could not have an adverse effect on the promotion of any of the licensing objectives (See Guidance Note 1). This should include whether new or increased levels of licensable activities will be taking place indoors or outdoors (indoors may include a tent):

Details of proposed variations (Please see Guidance Note 3)

REMOVAL OF HISTORIC AND NOW ANOMALOUS CONDITIONS
TO BRING LICENCE UP TO DATE. THESE ARE HIGHLIGHTED
IN YELLOW ON THE ATTACHED LICENCE.

Details of proposed variations (Continued)

Part 4 – Operating Schedule

Please tick those parts of the Operating Schedule which would be subject to change if this application to vary were successful.

Provision of regulated entertainment

- a. plays
- b. films
- c. indoor sporting events
- d. boxing or wrestling entertainment
- e. live music

Please tick ✓ yes

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

f. recorded music

g. performances of dance

h. anything of a similar description to that falling within (e), (f) or (g)

☐
☐
☐

Provision of entertainment facilities for

i. making music

j. dancing

k. entertainment of a similar description to that falling within (i) or (j)

Please tick ☒ yes

☒☒☐☐

Provision of late night refreshment

☐

Sale by retail of alcohol

(Note that this can only relate to reducing licensed hours, or moving them without any overall increase between 7am and 11pm)

Enclosures

I have enclosed the premises licence/club premises certificate

☒

I have enclosed the relevant part of the premises licence/
club premises certificate

☐

I have included a copy of the plan
(necessary if the proposed variation will affect the layout)

☐

If you have not ticked one of the previous three boxes, please explain why in the box below.

Reasons why you have failed to enclose the premises licence/club premises certificate or relevant parts.

Any further information to support your application. (See Guidance Note 4)

CHECKLIST:

Please tick ✓ yes

- I have made or enclosed payment of the fee ☒
- I have enclosed the plan, if appropriate, of the premises in scale [1mm to 100mm], unless otherwise agreed with the licensing authority ☐
- I have enclosed the premises licence/club premises certificate or relevant part of it or provided an explanation ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒
- I understand that I am required to advertise my application by posting a white notice a or on the premises for ten consecutive working days commencing on, and including the day after the day when my application is given to the licensing authority. ☒

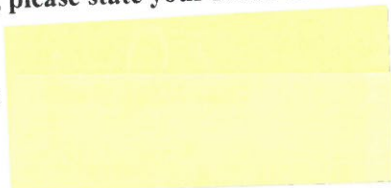
IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 5 – Signatures and Contact Details

(See Guidance Note 5)

Premises Licence: Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent. (See Guidance Note 6) If signing on behalf of the applicant, please state your name and in what capacity you are authorised to sign:

Signature:



Date: 25 MARCH 2017

Capacity: I / We (insert full name and capacity) JAMES DOMINIC RICHARDS, GENERAL
MANAGER, RYDAL HALL sign on behalf of and have authority to bind the applicant.

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (See Guidance Note 7). If signing on behalf of the applicant please state in what capacity.

Signature:

Date:

Capacity: I / We (insert full name and capacity)

sign on behalf of and have authority to bind the applicant.

Where the premises is a club

I (insert full name) make this application on behalf of the club and have authority to bind the club

Signature:

Date:

Capacity: I / We (insert full name and capacity)

sign on behalf of and have authority to bind the applicant.

Contact name (where not previously given) and address for correspondence associated with this application. (See Guidance Note 8)	
Post town	Post code
Telephone number (if any)	If you would prefer us to correspond with you by email your email address (optional)

Notes for Guidance

1. General Note: The minor variations process can only be used for variations that could have no adverse impact on the promotion of any of the four licensing objectives. (These are: the prevention of crime and disorder; public safety; the prevention of public nuisance; and the protection of children from harm.)

It cannot be used to:

- extend the period for which the licence or certificate has effect;
- transfer the licence or certificate from one premises to another;
- specify, in a premises licence, an individual as the premises supervisor
- add the sale by retail or supply of alcohol as an activity authorised by a licence or certificate;
- authorise the sale by retail or supply of alcohol at any time between 11pm and 7am;
- authorise an increase in the amount of time on any day during which alcohol may be sold by retail or supplied;
- include the alternative licence condition referred to in section 41D(3) in a premises licence.

2. Description of premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. This should include any activities in or associated with the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines, etc.

3. Give full details of all the proposed variation(s). Failure to provide sufficient information may lead to the refusal of your application. Details should include a description of the proposed variation(s) in terms as precise as possible. If you are not precise, the licensing authority may decide that the changes you propose would be potentially broader in scope than you intend and reject your application as not being a 'minor' variation. You should also include a statement about why you consider the variations proposed could not have an impact on the licensing objectives listed in section 4(2) of the Act. You should cover each of the objectives that could possibly apply to your proposal (or if more than one, to each proposal) and say why you think there could be no adverse impact on that objective. Your application will be assisted by including as much information as you can about this. **(However, there is a box at the end of the form for 'further information', and this should be used for any relevant background information not directly related to the variation).** Relevant information includes:

a) Variations to licensable activities/licensing hours (all timings should be given in 24 hour clock (e.g. 16.00). Only give details for the days of the week when you intend the premises to be used for the activity), such as:

- Whether new or increased levels of licensable activities will be taking place indoors or outdoors. Indoors may include a tent;
- Relevant further details, for example whether music will be amplified or unamplified;
- Standard days and timing when the activity will take place, including start and finish times;
- Any seasonal variations in timings, e.g. additional days during the summer;
- Non-standard timings, e.g. where you wish the activity to go on longer on a particular day such as Christmas Eve.

b) Variations to premises/club layout: If you are applying for a variation to the layout of your premises, you must include a revised plan. You should be aware that your application is likely to be refused if the proposed variation could:

- increase capacity for drinking on the premises;
- affect access between the public part of the premises and the rest of the premises or the street or public way, e.g. block emergency exits or routes to emergency exits; or

- impede the effective operation of a noise reduction measure.

c) Revisions, removals and additions of conditions: The minor variation process may be used to remove conditions which are out of date or invalid and to revise conditions which are unclear (as long as the intention and effect remains the same). It can also be used to add a new condition volunteered by the applicant or mutually agreed between the applicant and a responsible authority, such as the police or the environmental health authority (subject to impact on the licensing objectives).

d) Variations to opening hours: Details of any changes to hours when the premises or club is open to the public.

4. Further information: You should use this box to provide any additional evidence to support your claim that the proposed variation is 'minor' and could not have an adverse impact on the promotion of the licensing objectives.

5. Signatures: The application form must be signed.

6. Authorised agent: An applicant's agent (e.g. solicitor) may sign the form on their behalf and, in so doing, will be confirming that they have actual authority to do so.

7. 2nd Applicant: Where there is more than one applicant both applicants or their respective agents must sign the application form.

8. This is the address which we shall use to correspond with you about this application. This might not be the same as the address of the premises or applicant, but these addresses must also be provided.”.

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Public Protection Group
South Lakeland House
Lowther Street
Kendal
Cumbria LA9 4DQ



01539 733333
licensing@southlakeland.gov.uk

Licensing Act 2003

Premises Licence

Licence Valid From: 21 March 2017

PL(A)0678

Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDINANCE SURVEY MAP REFERENCE OR DESCRIPTION
Rydal Hall, Rydal, Ambleside, Cumbria, LA22 9LX

WHERE THE LICENCE IS TIME LIMITED THE DATES
Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- a. Plays
- b. Films
- e. Live Music
- f. Recorded Music
- g. Performance of Dance
- Facilities for Making Music
- Facilities for Dancing
- Supply of Alcohol

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Day	Start Time	End Time
a. Plays (Indoors and Outdoors)	Mon - Sat	11:00	23:00
	Sun	12:00	22:30
b. Films (Indoors)	Mon - Sat	11:00	23:00
	Sun	12:00	22:30
e. Live Music (Indoors)	Mon - Sat	11:00	23:00
	Sun	12:00	22:30
f. Recorded Music (Indoors)	Mon - Sat	11:00	23:00
	Sun	12:00	22:30
g. Performance of Dance (Indoors)	Mon - Sat	11:00	23:00
	Sun	12:00	22:30
Facilities for Making Music (Indoors)	Mon - Sat	11:00	23:00
	Sun	12:00	22:30
Facilities for Dancing (Indoors)	Mon - Sat	11:00	23:00
	Sun	12:00	22:30
Supply of Alcohol	Mon - Sun	10:30	23:00

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member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4.(1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Films

1. Where the film classification body is specified in the licence, unless (2) applies, admission of children must be restricted in accordance with any recommendations made by that body.

2. Where -

a) The film classification body is not specified in the licence, or; b) the relevant licensing authority has notified the holder of the licence that this condition is applied to the film in question.

Admission of children must be restricted in accordance with any recommendation made by that licensing authority.

Annex 2 - Conditions Consistent with the Operating Schedule

The Prevention of Crime & Disorder

No irresponsible drinks promotions.

All members of staff concerned with the sale of alcohol to be trained with regard to the sale of alcohol and under 18s.

The DPS shall have at least 2 years experience of managing similar premises in a similar capacity and with a similar terminal hour.

A personal licence holder shall be on the premises at all times during which intoxicating liquor is being sold and supplied to customers, or consumed by customers, except in the case of an emergency.

Any person who looks or appears to be under the age of 18 shall be asked to provide identification that they are over the age of 18. The following are the only forms of identification acceptable: UK photo

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driving licence, Passport or PASS card (proof of age standards scheme).

Public Safety

Daily safety audit to be carried out and a logbook to be maintained.

A first aid box on the premises and a first aider on the premises.

Fire extinguishers on the premises.

Fire exits clearly signed.

Emergency lighting.

Smoke alarm/ heat detectors.

No drunk, unruly or disorderly people to be allowed entry to the premises.

Emergency exits will remain unobstructed at all times.

The Prevention of Public Nuisance

Calling taxis for customers to ensure they are moved off the premises quickly and quietly.

The Protection of Children from Harm

All members of staff concerned with the sale of alcohol to be trained with regard to the sale of alcohol to under 18's.

All persons between the ages of 16 and 18 must be accompanied by an adult/guardian/someone over the age of 18.

No children under the age of 14 to be allowed in the bar.

Regulatory Reform (Special Occasions Licensing) Order 2002

The premises may remain open for the sale of alcohol from the end of standard hours on New Year's Eve until the start of standard hours on New Year's Day (or if there are no standard hours on the following day, Midnight on 31 December)

The above restrictions do not prohibit:

a) _ _ During the first twenty minutes after the above hours the consumption of the alcohol on the premises;

b) _ _ During the first twenty minutes after the above hours, the taking of the alcohol from the premises unless the alcohol is supplied or taken in an open vessel;

c) _ _ During the first thirty minutes after the above hours the consumption of the alcohol on the premises by persons taking meals there if the alcohol was supplied for consumption as ancillary to the meals;

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- d) Consumption of the alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the licensed premises;
- e) The ordering of alcohol to be consumed off the premises, or the dispatch by the vendor of the alcohol so ordered;
- f) The sale of alcohol to a trader or club for the purposes of the trade or club;
- g) The sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;
- h) The taking of alcohol from the premises by a person residing there; or
- i) The supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied; or
- j) The supply of alcohol for consumption on the premises to person employed there for the purposes of business carried on by the holder of the licence, or the consumption of liquor so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

Public Entertainment

Provision may be made for public entertainment in the premises by the reproduction of wireless (including television) broadcasts or of programmes included in any programme service (within the meaning of the Broadcasting Act 1990) other than a sound or television broadcasting service, or of public entertainment by way of music and singing only which is provided solely by the reproduction of recorded sound.

Annex 3

Public Entertainment Licence - E302 Rydal Hall

Occupancy Rates:-

Area _____ Dance Informal _____ Total not to Exceed _____

Bishop Bulley Barn - Standing _____ 150 _____ 150

Bishop Bulley Barn - With chairs _____ 100 _____ 100

See attached conditions for Public Entertainment Licences.

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Premises Licence Summary

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Premises Details

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Rydal Hall, Rydal, Ambleside, Cumbria, LA22 9LX

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

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f. Recorded Music (Indoors)	Mon - Sat Sun	11:00 12:00	23:00 22:30
g. Performance of Dance (Indoors)	Mon - Sat Sun	11:00 12:00	23:00 22:30
Facilities for Making Music (Indoors)	Mon - Sat Sun	11:00 12:00	23:00 22:30
Facilities for Dancing (Indoors)	Mon - Sat Sun	11:00 12:00	23:00 22:30
Supply of Alcohol	Mon - Sun	10:30	23:00

THE OPENING HOURS OF THE PREMISES