Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

app desc rele Par	(Instruction (Inst	insbury's Supermarkets Ltd sert name(s) of applicant) r a premises licence under section d in Part 1 below (the premises) licensing authority in accordance Premises details	and I/we are	makir n 12 of	ng this applicat f the Licensing	ion to you as the Act 2003
Forn Shap	sbury ner si Roa	te of Kendal Rugby Club d	ance survey m	ap ref		ption
Post	town	Kendal			Postcode	
Tele	ohone	number at premises (if any)				
Non-	dome	estic rateable value of premises	£Not availab	le		
Part	2 - A	pplicant details				
Pleas	e stat	e whether you are applying for a p	oremises licen	ce as	Please tick a	as appropriate
a)	an i	ndividual or individuals *			please comple	le section (A)
b)	a pe	erson other than an individual *				
	i	as a limited company/limited liai partnership	bility	\boxtimes	please complet	e section (B)
	ii	as a partnership (other than limit	ed liability)		please complet	e section (B)
	iii	as an unincorporated association	or		please complet	e section (B)
	iv	other (for example a statutory co	rporation)		please complet	e section (B)
c)	a rec	cognised club			please complet	e section (B)
d)	a ch	arity			please complete	e section (B)

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e)	the proprietor	of an education	onal est	tablishr	nent			please comp	olete section (E	3)
f)	a health service	ce body						please comp	olete section (B	3)
g)	a person who Care Standard independent h	ls Act 2000 (c	14) in 1			1		please comp	olete section (B	;)
ga)	a person who 1 of the Health the meaning o hospital in En	h and Social C f that Part) in	are Ac	t 2008	(with		□ .*	please comp	olete section (B)
h)	the chief offic England and V		a polic	ce force	e in			please comp	olete section (B)
* If yo	ou are applying):	as a person de	escribe	d in (a)	or (l	b) ple	ase co	onfirm (by tick	king yes to one	box
premi	carrying on or p	le activities; o	r		ess v	which	invol	ves the use of	the	\boxtimes
I am n	naking the appl statutory func a function dis				ajesty	y's pr	eroga	tive		
(A) IN	NDIVIDUAL, A	APPLICANT	S (fill i	n as ap	plica	ble)		v	,	
Mr	Mrs	Miss		1	Ms	П		er Title (for		
							exar	nple, Rev)		
Surna	ame					rst na		npie, Kev)		
	ame of birth		I ar	n 18 ye	Fir		mes		se tick yes	
	of birth		I ar		Fir		mes		se tick yes	
Nation Curren	of birth		I ar		Fir		mes		ise tick yes	
Nation Curren	nality nt residential se if different freses address		I ar		Fir		mes		ise tick yes	
Date of Nation Currer address premise	nality nt residential se if different freses address	om			Fir		mes	☐ Plea	ise tick yes	
Date of Nation Currer address premiss Post to Daytin	of birth nality Int residential as if different frages address Down The contact televial address	om			Fir		mes	☐ Plea	ise tick yes	
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Date of birth	I am 18	years old or over	Pleas	se tick yes
Nationality				
Current postal address if different from premises address				
Post town			Postcode	
Daytime contact telephon	e number			I
E-mail address (optional)				
Please provide name and r give any registered numbe body corporate), please give Name Sainsbury's Supermarkets L	r. In the case of a	partnership or o	ther joint vent	ure (other than a
Address 33 Holborn London ECIN 2HT				
Registered number (where ap 03261722	oplicable)			
Description of applicant (for A company	example, partnersh	ip, company, unir	corporated asso	ciation etc.)
Telephone number (if any) 020 7695 6000 E-mail address (optional)				

Į a)	1 5 Operating Schedule		
Wh	en do you want the premises licence to start?	DD 1 3	MM YYYY 0 6 2 0 1 8
	ou wish the licence to be valid only for a limited period, when you want it to end?	DD	MM YYYY
A s alc	ase give a general description of the premises (please read guidance supermarket which is to sell a broad range of groceries, ho ohol. Date of the Kendal Rugby Club, Shap Road, Sh	ouseholo	
one	2,000 or more people are expected to attend the premises at any time, please state the number expected to attend. at licensable activities do you intend to carry on from the premises ase see sections 1 and 14 and Schedules 1 and 2 to the Licensing 2.		3)
Pro	vision of regulated entertainment (please read guidance note 2)		Please tick all that apply
a)	plays (if ticking yes, fill in box A)		
b)	films (if ticking yes, fill in box B)		
c)	indoor sporting events (if ticking yes, fill in box C)		
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)		
e)	live music (if ticking yes, fill in box E)		
f)	recorded music (if ticking yes, fill in box F)		
g)	performances of dance (if ticking yes, fill in box G)		
h)	anything of a similar description to that falling within (e), (f) or (if ticking yes, fill in box H)	(g)	
Pro	vision of late night refreshment (if ticking yes, fill in box I)		\boxtimes
Sup	ply of alcohol (if ticking yes, fill in box J)		\boxtimes
In a	II cases complete boxes K, L and M		

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Diame					
timing	ard days a	read	Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
guidan	ice note 7)		Outdoors	
Day	Start	Finish		Both	
Mon	and as in the security and according to		Please give further details here (please read guida	ance note 4)	
Tue					
Wed	~		State any seasonal variations for performing play guidance note 5)	ys (please read	
Thur		******			
Fri			Non standard timings. Where you intend to use to the performance of plays at different times to the column on the left, please list (please read guidance)	se listed in the	r
Sat	A wal to I st at a A branch bad page		(please read guidance	e note 6)	
Sun					

Films Standard days and timings (please read			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
	guidance note 7)		,	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guida	ance note 4)	
Tue	W0000000000000000000000000000000000000				
Wed			State any seasonal variations for the exhibition of read guidance note 5)	of films (please	0(
Thur					
Fri			Non standard timings. Where you intend to use the exhibition of films at different times to those column on the left, please list (please read guidance)	listed in the	or
Sat					
Sun					

Standa timing	Indoor sporting events Standard days and timings (please read guidance note 7)		Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed		as because of the control of the control	
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the
Fri			column on the left, please list (please read guidance note 6)
Sat			
Sun			

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
		ead	prease treat (protest road guidants)	Outdoors	
Day	Start	Finish		Both	
Mon		and the second section of the section of t	Please give further details here (please read guid	ance note 4)	
Tue					
Wed			State any seasonal variations for boxing or wreentertainment (please read guidance note 5)	stling	
Thur					
Fri			Non standard timings. Where you intend to us boxing or wrestling entertainment at different in the column on the left, please list (please read	times to those	listed
Sat					
Sun					

ard days a	read	Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Start	Finish		Outdoors	
	1 mish	Please give further details here (please read guide	Both	
		Sava	noe note 4)	
		State any seasonal variations for the performance (please read guidance note 5)	of live music	
	# 7 CM A W W C W W W W M M M M M M M M M M M M M	Non standard timings. Where you intend to use the performance of live music at different times to the column on the left, please list (a).	e premises for those listed in	r
		picase read guidan	nce note 6)	
	ard days a	ard days and gs (please read nee note 7) Start Finish	Start Finish Please give further details here (please read guidance note 5) State any seasonal variations for the performance (please read guidance note 5) Non standard timings. Where you intend to use the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3) Start Finish Non standard timings. Where you intend to use the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	State any seasonal variations for the read guidance note 4) State any seasonal variations for the read guidance note 4

Recorded music Standard days and timings (please read guidance note 7)		nd	Will the playing of recorded music take place indoors or outdoors or both – please tick	Indoors	
		read	(please read guidance note 3)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guid	lance note 4)	
Tue					
Wed			State any seasonal variations for the playing of (please read guidance note 5)	recorded mus	<u>sic</u>
Thur			-		
Fri			Non standard timings. Where you intend to u the playing of recorded music at different time the column on the left, please list (please read g	es to those using	U III
Sat					
Sun		Andrew Street St			

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descrip falling (g) Standar timings	ng of a sition to the within (early days and greater to the rote of the rote o	hat e), (f) or ad read	Please give a description of the type of entertainme providing	nt you will be	
Day	Start	Finish	Will this entertainment take place indoors or	Indoors	
Mon	outdoors or both – please tick (please read guidance note 3)		Outdoors		
	And to seemble area procedure.			Both	
Tue Please give further details here (please read guidance note 4)					
Wed					
Thur	***************************************		State any seasonal variations for entertainment description to that falling within (e), (f) or (g) (guidance note 5)	of a similar please read	
Fri					
Sat			Non standard timings. Where you intend to us the entertainment of a similar description to the (e), (f) or (g) at different times to those listed in left, please list (please read guidance note 6)	at falling with	<u>in</u>
Sun					

Late	night vos	nooh moort	XX750 .X	7**************************************			
Late night refreshment Standard days and timings (please read			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors			
guidance note 7)				Outdoors			
Day	Start	Both					
Mon	1 0000 1 0000 1 1 case give in the details here thease read outdoor			ance note 4)			
	2300	2400	The provision will take place inside the premises but		ay		
Tue	0000	0500					
	2300	2400					
Wed	0000	0500	State any seasonal variations for the provision of	of late night			
	2300 2400 refreshment (please read guidance note 5)						
Thur							
	2300 2400						
Fri	0000	0500	Non standard timings. Where you intend to use	the premises fo	r		
	2300 2400 Interpretation of late night refreshment at different listed in the column on the left, please list (please)		at times to those				
Sat			read guidance				
	2300	2400					
Sun	0000	0500					
	2300	2400					

Supply of alcohol Standard days and			Will the supply of alcohol be for consumption please tick (please read guidance note 8)	On the premises			
timings (please read guidance note 7)				Off the premises	\boxtimes		
Day	Start	Finish	Both				
Mon	0000	2400	State any seasonal variations for the supply of a guidance note 5)	cohol (please r	ead		
Tue	0000	2400					
Wed	0000	2400					
Thur	0000	2400	Non standard timings. Where you intend to use the supply of alcohol at different times to those l column on the left, please list (please read guidance)	isted in the	<u>`or</u>		
Fri	0000	2400	·	ŕ			
Sat	0000	2400		e			
Sun	0000	2400					

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

lame oanne Surguy
Date of birth
Address
ostcode
Personal licence number (if known) 6/00209/BEXLEY/LI
ssuing licensing authority (if known) ondon Borough of Bexley

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

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The premises will sell other age restricted products.

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5) The opening hours of the store are not a licensable activity and the applicant asks that the hours not be restricted by the premises licence
Day	Start	Finish	1
Mon	0000	2400	
Tue	0000	2400	
Wed	0000	2400	
Thur	0000	2400	Non standard timings. Where you intend the premises to be oper to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
Frí	0000	2400	
Sat	0000	2400	
Sun	0000	2400	

\mathbf{M} Describe the steps you intend to take to promote the four licensing objectives:						
a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)						
b) The prevention of crime and disorder						
1. The licence holder will ensure that the premises benefit from a CCTV system that operates at all times when licensable activities are taking place.						
2. The system will incorporate a camera covering each of the entrance doors and the main alcohol display area and will be capable of providing an image which is regarded as identification standard. The precise positions of the cameras may be agreed, subject to compliance with Data Protection legislation, with the police from time to time.						
3. The system will incorporate a recording facility and any recording will be retained and stored in a suitable and secure manner for a minimum of 30 days and will be made available, subject to compliance with Data Protection legislation, to the police for inspection on request						
4. The system must be able to export recorded images to a removable means e.g. CD/DVD and have its own software enabled to allow playback/review.						
5. A member of staff trained in the use of the CCTV system must be available at the premises at all times that the premises are open to the public.						
6. The system will display, on any recording, the correct time and date of the recording.						
c) Public safety						
The applicant will at all times maintain adequate levels of staff and security. Such staff and security levels will be disclosed, on request, to the licensing authority and police.						
d) The prevention of public nuisance						
Signage will be displayed at the exit of the premises requesting customers leaving the premises late at night to do so quietly and with consideration so as not to disturb nearby residents.						

e) The protection of children from harm

The premises licence holder will ensure that an age verification policy will apply to the premises whereby all cashiers will be trained to ask any customer attempting to purchase alcohol, who appears to be under the age of 25 years (or older if the licence holder so elects) to produce, before being sold alcohol, identification being a passport or photocard driving licence bearing a holographic mark or other form of identification that complies with any mandatory condition that may apply to this licence.

Checklist:

Please tick to indicate agreement

STREET LANDELLING . CONTINUE LA CORRECT STEEL STREET

Ď	I have made or enclosed payment of the fee.	\boxtimes
•	I have enclosed the plan of the premises.	
٠	I have sent copies of this application and the plan to responsible authorities and others where applicable.	
•	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	\boxtimes
•	I understand that I must now advertise my application.	\boxtimes
•	I understand that if I do not comply with the above requirements my application will be rejected.	
	[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).	

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 - Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	 [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licesable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	
Date	15 May 2018
Capacity Solicitors on behalf of the Applicant	

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

Winckworth Sherwood LLP

(Ref: EMF/26508/1968/RPB) Minerva House

5 Montague Close

Post town London Postcode SE1 9BB
Telephone number (if any) 02075935155

If you would prefer us to correspond with you by e-mail, your e-mail address (optional) efinlay@wslaw.co.uk

Notes for Guidance

 Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

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- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
- 3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
- 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
- 10. Please list here steps you will take to promote all four licensing objectives together.
- 11. The application form must be signed.
- 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
- 14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a

2. In terms of specific regulated entertainments please note that:

 Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.

- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.

• Live music: no licence permission is required for:

- a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
- a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
- a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
- o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
- o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.

licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as
 the child of the holder, is a British citizen or a citizen of the UK and Colonies having the
 right of abode in the UK [please see note below about which sections of the passport to
 copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A full birth or adoption certificate issued in the UK which includes the name(s) of at least
 one of the holder's parents or adoptive parents, when produced in combination with an
 official document giving the person's permanent National Insurance number and their
 name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland
 when produced in combination with an official document giving the person's
 permanent National Insurance number and their name issued by a Government agency or
 a previous employer.
- A certificate of registration or naturalisation as a British citizen, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A current passport endorsed to show that the holder is allowed to stay in the UK and is
 currently allowed to work and is not subject to a condition preventing the holder from
 doing work relating to the carrying on of a licensable activity.

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- A current Biometric Immigration Document (Biometric Residence Permit) issued by the
 Home Office to the holder which indicates that the named person can currently stay in the
 UK and is allowed to work relation to the carrying on of a licensable activity.
- A current Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, less than 6 months old, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their
 permission to be in the UK with the Home Office such as the Home Office
 acknowledgement letter or proof of postage evidence, or reasonable evidence that the
 person has an appeal or administrative review pending on an immigration decision, such
 as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

(i) any page containing the holder's personal details including nationality;

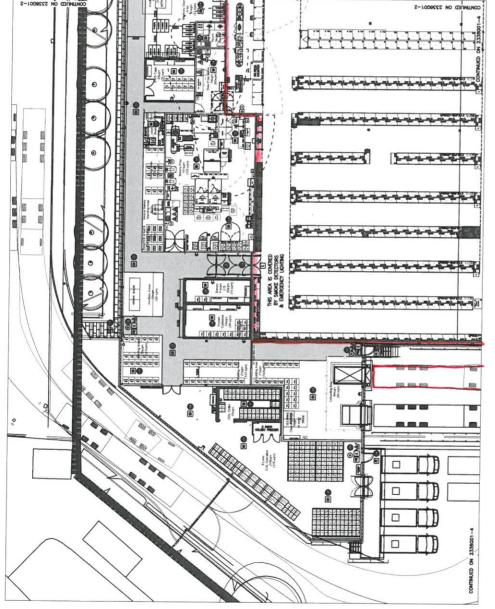
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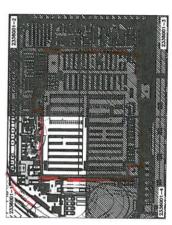
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

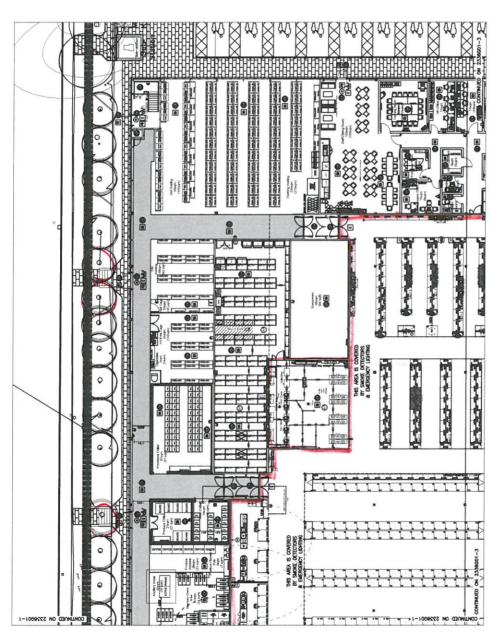
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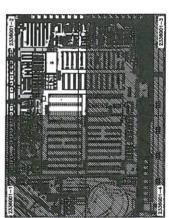


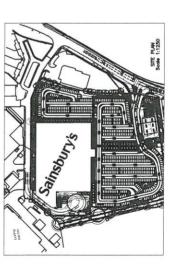




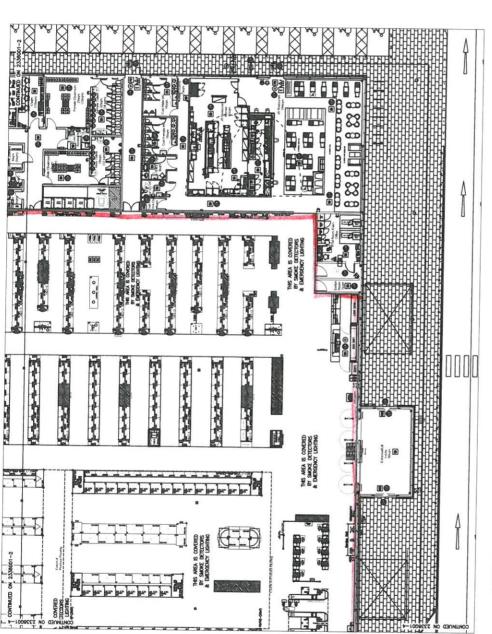
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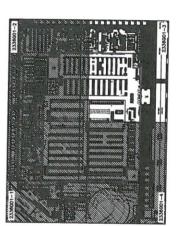






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