



Development Management
South Lakeland District Council
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Application for Lawful Development Certificate for a Proposed Use or Development **Validation Checklist**

Please read this checklist before you submit your application. For more information, please refer to the full validation document.

Requirements

A valid application must include the following:

- Fee**
- Application form**
- Location plan**
(this must be up to date, scale 1:1250, showing the north point, with a red line around the boundary of the site).
You may purchase a suitable plan from www.planningportal.gov.uk/planningportal/SiteLocationPlansVendors.jsp
- Plans of your proposal**
 - Block plan at scale 1:200 or 1:500 showing a “birds-eye view” of the proposed extension/alteration in relation to your existing house and the garden or outside space.
 - Existing and proposed elevations and floor plans (preferably to a metric scale of 1:50 or 1:100)
 - An elevation plan shows each side of the building (i.e. the front, each side and if free standing, the rear).
 - A floor plan shows the room layout inside the dwelling (one for each floor) with the rooms clearly labelled (kitchen, bathroom etc).

If you submit plans that are not drawn to a recognised metric scale (1:50 or 1:100) then all the plans must show clear and accurate metric dimensions (height, width and length). This includes all the proposed windows (including roof lights and dormers) and external doors.

Please give full details of all the external materials you wish to use for walls, roof, window frames, fascias, doors etc.