



Application for Approval of Reserved Matters (following outline approval) Validation Checklist

National Requirements

Forms

- Completed form or application in writing containing sufficient information to enable the authority to identify the outline planning permission in respect of which it is made
- Such particulars as are necessary to deal with the matters reserved in the outline planning permission

Plans

Such plans and drawings as are necessary to deal with the matters reserved in the outline planning permission including:

- A plan which identifies the land to which the application relates in red drawn to a scale of either 1:1250 or 1:2500 with the direction of North clearly marked. Any other adjoining land under the applicants control or ownership should be outlined in blue (3 copies to be supplied unless the application is submitted electronically).
- Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries
- Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)
- Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)
- Existing and proposed site sections and finished floor and site levels (e.g. at a scale of 1:50 or 1:100)
- Roof plans (e.g. at a scale of 1:50 or 1:100)

Other Information

- Design and access statement (if required)
- The appropriate fee

Local Requirements

May include some or all of the following:

- Affordable housing statement
- Air quality
- Archaeology assessment
- Environmental impact assessment
- Existing and proposed car parking and access arrangements
- Impact assessment for retail and other town centre uses
- Lighting assessment
- Noise impact assessment
- Open space assessment

(continued overleaf)

Local Requirements (continued)

- Photographs/photomontages
- Planning obligations/draft head(s) of terms
- Protected species survey and report (e.g. bats and owls)
- Statement of community involvement
- (Draft) travel plan
- Tree survey in accordance with BS5837/Arboricultural method statement
- Ventilation/extraction statement

Guidance

Further details of the local requirements listed above and when they apply is available in paper form by request or from the Council's website: www.southlakeland.gov.uk