

**Meeting of the One South Lakeland
Partnership Board**

**To be held in the Georgian Room,
Kendal Town Hall**

Friday 15th June 2012, 10.00 a.m.



AGENDA

No.	Item	Lead
1.	Welcome, Apologies & Introductions	Graham Wilkinson
2.	Minutes of the Last Meeting held on 16th March 2012 To approve the minutes of the last meeting (attached) To discuss the rolling action plan (attached)	Graham Wilkinson
3.	Cumbria Partnership Updates Local Enterprise Partnership (verbal) Health & Wellbeing Partnership (verbal)	Maria Whitehead Lawrence Conway
4.	New Task & Finish Options Older People Presentation (Briefing Paper attached) Young People (Report attached) Equality & Diversity (Report attached)	Kate Kelly Claire Gould Claire Gould
5.	Task & Finish Group Updates Community Engagement (verbal) Climate Change (verbal)	Claire Gould
6.	Local Area Partnership Update	Cath Davenport
7.	Communications South Lakeland News Article (draft attached) Partnership Day (draft programme attached)	Claire Gould
8.	Any Other Business Equality Policy (draft attached)	Claire Gould
9.	Date of Next Meetings All meetings commence at 10.00 a.m. and will be held in the Georgian Room, Kendal Town Hall Friday 14 th September 2012	

Distribution List:

Graham Wilkinson, Principal, Kendal College and Chair, One South Lakeland Board

Carl Lis, Chairman, Yorkshire Dales National Park Authority

Peter Rooney, Locality Director, South Lakeland NHS Clinical Commissioning Group

Peter Thornton, Leader, South Lakeland District Council

Ali Dufty, Superintendent, Cumbria Police

Janette Jenkinson, CALC

Robin Battersby, Senior Development Officer, CVS

Carissa Lough, Policy Planner, Lake District National Park Authority

Cath Davenport, Chair South Westmorland Local Area Partnership

Becky Willis, Lake District National Park Authority

Lawrence Conway, Chief Executive, South Lakeland District Council

Maria Whitehead, Director, Hawkeshead Relish Ltd

Enid Fraser, Executive Officer, South Lakes Federation

Claire Gould, Policy & Partnerships Manager, South Lakeland District Council

Minutes of a Meeting of One South Lakeland
held in the Georgian Room,
Town Hall, Kendal
on: Friday, 16 March 2012 at
10.00 a.m.



Present

Members

Robin Battersby

Cath Davenport

Paul Kennedy

Carl Lis

Carissa Lough

Cllr Hilary Stephenson (For Brendan Jameson)

Graham Wilkinson

Also in Attendance

Lawrence Conway

Claire Gould

Lee Teasdale

Cumbria CVS

LAP Chairs

Cumbria Police

Yorkshire Dales National Park Authority

Lake District National Park Authority

South Lakeland District Council

Kendal College

South Lakeland District Council

South Lakeland District Council

South Lakeland District Council

1. APOLOGIES FOR ABSENCE

Apologies were received from Janette Jenkinson (CALC), Becky Willis (Lake District National Park Authority) and Brendan Jameson (South Lakeland District Council).

AGREED – That the apologies be noted.

2. MINUTES OF THE LAST MEETING HELD ON 20 JANUARY 2012

Graham Wilkinson suggested that a rolling action plan of matters arising should be added to the agenda for future meetings, this was included in meeting agendas at Kendal College and found to be successful.

AGREED – That

(1) the minutes of the meeting held on 20 January 2012 be approved; and

(2) a rolling action plan be added to the Agenda for future meetings of the group.

Action Required By

CG

3. ONE SOUTH LAKELAND

Lawrence Conway presented the group with the new Five Year Strategy and Corporate Plan that were to be released by South Lakeland District Council.

These documents included the principles of how the Council can work in partnership with others in future, and how the Council can work differently in order to achieve this.

The importance of future partnership working was emphasised, examples cited included the emergence of Local Enterprise Partnerships following the demise of the North West Development Agency and the new Police Commissioners that would be coming into place in November 2012.

The Five Year Strategy was now considered to be a more 'readable' four page document, and echoed the need to look at what is coming up for the community, rather than a 'top down' approach.

The group were advised of how the documents fed into each other in an operational sense, which was as follows:



AGREED – That the presentation be noted.

4. TASK & FINISH GROUP UPDATE

Community Engagement

Work included Community Led Planning Groups, which were felt to be really 'taking off', with an enormous response received so far. A Community Engagement Forum was also in the process of being established.

Community Facing Strategies were being reviewed. A South Lakeland District Council produced Consultation Toolkit was to be reworked and aimed for use by the voluntary and community sector to aid in strengthening the engagement culture.

Participatory Budgeting had been successfully piloted in one area of South Lakeland with a range of public sector agencies involved including South Lakeland District Council, the Primary Care Trust and the Police.

Climate Change

Responses hadn't been as overwhelming as those received for Community Engagement. Work would be undertaken by a South Lakeland District Council Officer and then distributed.

Items included:

- Promoting renewable energy including heat networks.
- Better signposting of schemes available to communities and individuals (such as the proposed 'Green Deal').
- Focusing on making houses more energy efficient to address economic pressure from rising fuel prices.

AGREED – That the Task & Finish Group updates be noted.

5. CUMBRIA PARTNERSHIP UPDATE

Local Enterprise Partnership

The Local Enterprise Partnership was now fully operational with all areas of Cumbria working together; the lead was being taken by the private sector with support being provided by the public sector. A greater working relationship between the private and public sectors was felt to be beginning to form from this.

Current projects included the Regional Growth Fund Bid. Previous successes had included the £2.7 Million provided to Gilkes by the Government.

Safer Cumbria

The group had merged in October 2011, and was now made up of seven elected members from across the county. The structure saw an action group sitting underneath a leadership group.

Priorities included the reduction of alcohol abuse, reduction of re-offending and domestic violence issues.

Hilary Stephenson suggested that the Community Safety Partnership should also feed back to the One South Lakeland Group, and that minutes from their meetings could be provided.

Children's Trust

The board had established five key strategic priorities:

- No avoidable child deaths
- No children living in poverty
- All children ready for school by the age of 5
- Young people are proactive and productive citizens by age 16
- Children and young people respect and value themselves and each other

Work was taking place with Barrow In Furness to help achieve these priorities.

A South Lakeland 'Youth Council' in which a number of Members and agencies were involved, was holding regular meetings in Kendal Town Hall, and Councillor Rob Boden had been invited to

be to Chair as the 'Children's Champion' for the Council.

Health & Wellbeing

The last 18 months had seen the putting together of what the Health and Wellbeing board would form. The group would be chaired by Cumbria County Council.

Some of the main characteristics of what constituted being 'healthy' were considered to be having a 'roof over your head', environmental protection and the running of leisure centres.

As part of a bi-annual agreement, Barrow In Furness would be representing themselves and South Lakeland on the board initially.

AGREED – That

- (1) the Cumbria Partnership updates be noted; and
- (2) the Community Safety Partnership minutes be fed onto future One South Lakeland Agendas

HS/CG

6. LOCAL AREA PARTNERSHIP UPDATE

The end of another 12 month cycle of LAPS had been reached. South Lakeland District Council had approved a budget for LAPS for the following year, Cumbria County Council were yet to advise of whether they would be providing any support. Priorities being set for the year included:

- Highways
- Broadband access to rural areas
- Projects on health and wellbeing, the environment and land trusts.
- Older people, and the concerns of an aging population
- Community based projects for young people.

AGREED – That the Local Area Partnership update be noted.

7. COMMUNICATIONS

Website Update

Slides were provided to group members which provided diagrams of the makeup of the current County partnerships, County to District boards, operational partnerships and a breakdown of the groups involved in One South Lakeland. This information would be made available on the website in due course.

South Lakeland News

An article was being provided for the next edition of South Lakeland News, explaining what One South Lakeland is doing and to try and encourage conversation with those that are missing.

Partnership Day

A Partnership event was due to take place on Friday 13 July at

Kendal College.

Hilary Stephenson would be 'leading' the day, George Beveridge of the Cumbria LEP had been invited to the event, and Paul Kennedy would be speaking about community safety, Tim Farron would be speaking about Localism in the afternoon.

The event would not be open to the public; it would be focussed on partnership working across the three tiers.

YDNPA Management Plan

On 15 March, Yorkshire Dales National Park Authority sent out the 1st phase of their consultation on the proposed management plan.

The consultation would run from 19 March until 30 April, with the plan due to be published in December 2012.

A conversation took place as to whether a One South Lakeland group response should be provided, it was agreed that responses from the group members individual bodies would be better in this instance.

8. ANY OTHER BUSINESS

Hilary Stephenson advised of 3 partnerships that she is currently involved with:

- Young Peoples Board
- Older Peoples Programme Board
- South Lakeland Equality and Diversity Board

She stated that she would like the Older Peoples Programme board to become a task and finish group that reports to One South Lakeland. She would also like the South Lakeland Equality and Diversity Board to report as well.

It was agreed that a briefing should be brought to the next meeting of the board regarding the Older Peoples Programme Board, it was decided that the Equality and Diversity Board would be considered at a later date.

AGREED – That a briefing on the work of the Older Peoples Programme Board be brought to the next meeting of One South Lakeland

CG

9. DATE OF NEXT MEETINGS

AGREED – That the dates of the future meetings be noted as follows:

Friday 15 June 2012

Friday 14 September 2012



Rolling Action Plan – 15th June 2012

Ref.	Date	Action	Who	When	Update
1	16.03.12	Produce a rolling action plan based on minutes	Claire Gould	15.06.12	Complete
2	16.03.12	Provide minutes from the CSP to One SL Board	Claire Gould	Each quarter	Next CSP meeting will be held in July
3	16.03.12	One SL Website to be updated to show links to partnerships across the County and District	Claire Gould	30.09.12	Work currently underway with Members and MT to map out the link's and identify gaps
4	16.03.12	Article in SL News to promote the Partnership	Claire Gould	15.06.12	Draft article on agenda for discussion
5	16.03.12	Presentation & reports to be provided to the Board outlining the work of: Young People Older Peoples Equality & Diversity	Claire Gould	15.06.12	Older People – Presentation at the meeting Young People & Equality reports on agenda. All for discussion and decision on whether to sit as T&F groups
Other Actions not minuted					
6	16.03.12	Invitations to join the Board: Hugh Reeve – representing GP Commissioning lead Maria Whitehead – Hawkshead Relish representing Private Business Eddie Martin – Cumbria County Council representative	Graham Wilkinson/ Claire Gould	15.06.12	Responses received and accepted from Hawkshead Relish. County Council accepted and to notify of rep in due course. No formal response received from GP.

7	16.03.12	Distribute the following information to the Board Members: Link to YDNPA consultation Copy of SL News Position Statements linking to SLDC Corporate Plan Priorities Link to Consultation toolkit Share SLDC Equality Policy	Claire Gould	15.06.12	Emailed/Complete Emailed/Complete Emailed/Complete Some amendments being made to the toolkit – to be sent shortly On Agenda
---	----------	---	--------------	----------	---

Older People Programme



To ensure the needs of Older People are met through close collaboration across service providers



Briefing Paper

Background to the Older People Programme

This briefing paper provides background and context to the Older People Programme and describes how a number of organisations are working together in partnership within South Lakeland to improve access to services for older people.

Older people are a particularly important demographic - in South Lakeland 27% of the population is aged over 60 compared with the national average of 21% based upon the 2001 Census and it is an ageing population with predictions that:

- Those aged 65 to 74 will increase in South Lakeland by 34.5% from 2006 to 2016
- Those aged 75 – 84 will increase by 6.5%
- And those aged 85+ will increase by 11.8% during the same period (ONS Projections)

Working with focus groups of older people a “needs assessment” was undertaken in 2008 to understand the issues and priorities for older people in the area. The results of the assessment were then mapped to existing service provision which identified 133 services against eight categories of need. These were:

- In need of adequate finance
- In need of new learning opportunities
- In need of specific care due to frailty or illness
- Social interaction
- Access to leisure services & family
- Warm, safe and secure housing
- Staying healthy as long as possible
- Involvement & engagement in decisions affecting them

Whilst the services demonstrated the range of support available for older people, access represented a real problem because of the lack of re-use of information. From the perspective of an older person access to these services entailed:

100 + leaflets & 44 application forms which would lead to:

- 63 entitlement checks (often including proof of identity or address)
- 56 assessments of the scale or quantity of contribution (often including health or means related information)

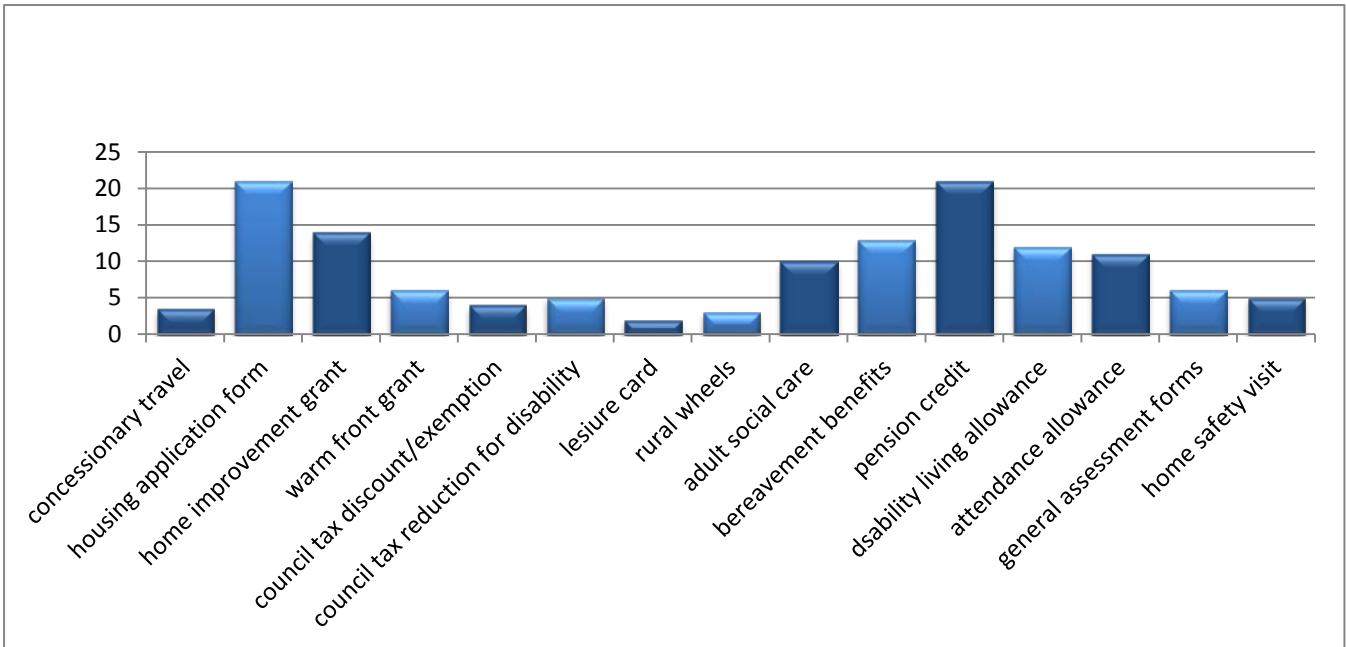
Aside from this, a review of the data sets captured in the application forms showed that;

- 71% of all the information required for all the forms was captured in the most commonly used form
- 95% of the data required was captured in just two of the most commonly used forms.

Programme Ambition

The partners recognised the potential for collaborative working to address some of the complaints from citizens and simultaneously generate efficiencies. The following graph illustrates the extent of duplicated data capture from just some of the service request forms given to people in South Lakeland.

The programme estimated that 70,000 – 90,000 additional data sets are requested from service applicants each year and re-entered into back office systems because information was not shared and reused. In addition, partners such as Age UK South Lakeland are aware that many older people do not apply for services because they are put off by the number and complexity of forms. By moving to a way of working that puts shared the older person at the centre of access to services, partners believe they can make a real difference to the lives of people in South Lakeland.

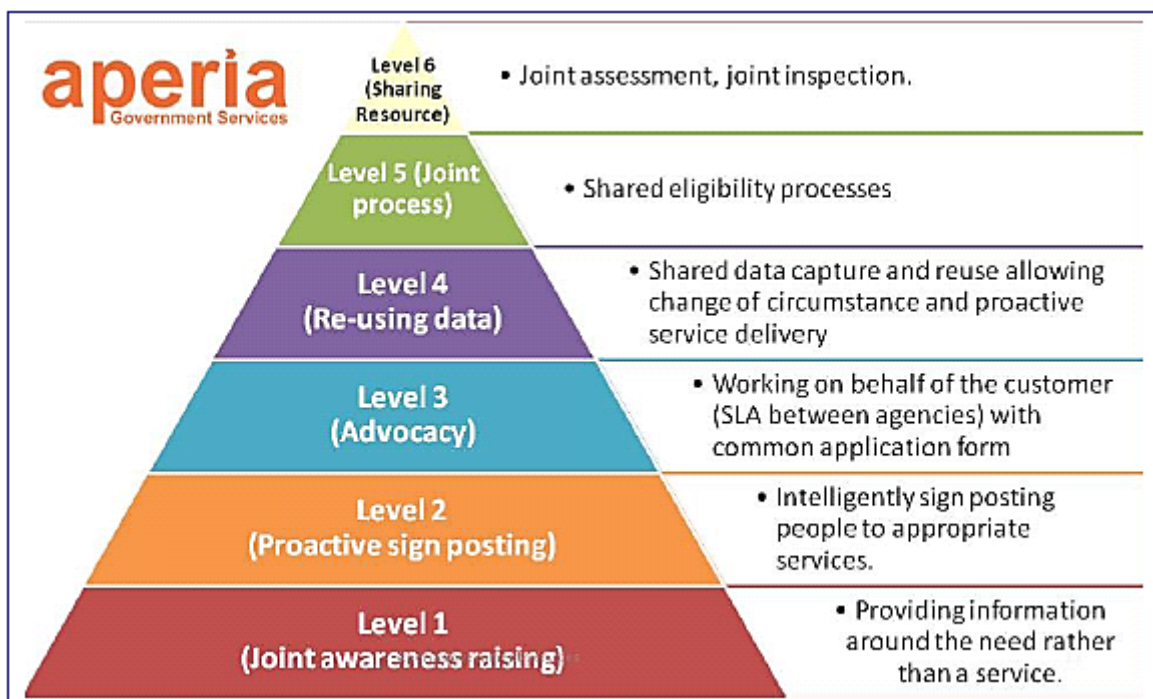


The Partnership & Programme Board

To reduce duplication of work and improve access to services for older people South Lakeland District Council, Cumbria County Council, Cumbria PCT, Cumbria Fire and Rescue Service, Cumbria Police, Age UK South Lakeland and the Department of Work & Pensions agreed to commence a 3 year programme of work entitled the Older People Programme. Established in April 2009, the board agreed governance, terms of reference, and projects to be delivered within the first year. This led to a major branding exercise with older people and the **One Contact 50+** pilot, a scheme which would see partners referring older people to service providers across the partnership.

The Project Delivery

The pyramid model shown below has been used to structure the ambition of the three year programme. Stages 1-4 in the first year included building a data exchange for the potential sharing of information.



Programme Benefits

High level outcomes for the partnership:

- Preventative services are pro-actively provided to older people through collaborative working
- Information is captured about an older person and shared as appropriate
- Older people can access services, employment and leisure opportunities regardless of location
- The rurality of South Lakeland does not compromise an older person's ability to remain independent and socially connected
- Needs are recognised and older people directed to the appropriate service provider, regardless of their initial point of contact
- Information is provided in a timely fashion and services are properly signposted for older people
- Older people in South Lakeland feel they have their voice heard, their needs recognised and are empowered to make demands of the public sector
- Innovation and excellence in meeting the needs of older people is recognised and celebrated.

The outcomes will lead to a series of benefits or capabilities in terms of new ways of working (for organisations) and improved services (for older people). Benefits have been profiled, understood and will be measured.

Delivery in Years 1 & 2

- **Attracted Regional/National Funding:** for its work, with board members attending numerous conferences (e.g. DEFRA/IDeA Healthy Rural Communities conference), workshops and one to one shared learning sessions across the country (e.g. Lincolnshire County Council).
- **Information Repository:** Delivered and tested a secure technology infrastructure (Information Repository) to underpin and support multi agency referrals and form the basis of the One Contact 50+ pilot.
- **Community Activity Database:** The Access to Information project mapped all community clubs and activities that take place across South Lakeland to support the development of projects to tackle rural isolation. The information is available through Village Agents, Age UK South Lakeland and will become web based, managed and continually updated by Age UK.
- **Continuous Engagement & Consultation** using the Older Peoples Forum, lunch clubs and the Village Agent scheme. Through which older people will start to shape and influence policy and service design i.e. their ideas and comments were used to design the branding logo.
- **Intergenerational project:** The project aimed to challenge perceptions and develop partnership working. A grant of £5,500 was secured from South Lakeland Community safety partnership and involved student working with groups of older people to challenge perceptions and reduce the fear of crime. Intergenerational sessions were held, and fashion shows, casino evenings, talent shows and reminiscence sessions abounded. "Finding Common Ground", a guide to intergenerational partnerships was produced as part of the project.
- **Information Handbook:** Following the Access to Information project completed in year one, it was determined that whilst older people have access to a wide range of information, it is not always easy to access. The Information Handbook provides information in a clear and easy to read format. £10,000 of funding was secured from Awards for All, along with a further £5,000 contributed from

the Older People Programme. To date, 25,000 copies of the booklet have been produced and distributed.

- **Age Aware Training:** Coordinated training by Age UK South Lakeland across organisational front line staff to understand the needs of the customer (Age Aware training). The Information Commissioners Officer also trained staff to ensure that data is securely handled and shared. Year 2 delivered in depth training in Visual Awareness, Dementia Awareness and Mental Health, as well as the exploration of accredited Age Aware Training for staff.
- **Village Agent Project:** Nine Village Agents were appointed; Year two saw the numbers extended to a further 12 following a successful application to “Reaching Communities” fund and to the North West Together We Can Community Empowerment and Social Cohesion Award Scheme. The full year one report is available from Age UK South Lakeland.
- **Rural Transport Services:** Evidence from research was used to influence the CCC Local Transport Plan.
- **One Contact 50+ Pilot:** Year 2 saw the pilot of the One Contact 50+ Scheme using the Information Repository with blue badges. Of a total of 775 referrals, 527 were offered a service.

Year 3 & Next Steps

The pilot of the One Contact 50+ took the programme to Level 3 of the Aspiration pyramid (page 3) with organisations acting on behalf of customers (advocacy). Whilst years one and two of the programme have seen substantial progress, extending the Information Repository to partner organisations has not progressed. Although a number of factors are involved, a significant factor is the changing health & social care agenda. This has caused partners to reconsider and reflect on how best to go forward to deliver the ambition of the programme.

Ambition Workshop: An event at which partner organisations will discuss how the ambition of the programme can be achieved and put forward solutions to facilitate cross organisational working to improve service delivery for the older community. Some of the ideas expressed by partners for consideration are; a kiosk, website, PM’s challenge, cross organisational joined up working.

(On hold) Extension of the One Contact 50+ Information Sharing Project: The extension of the One Contact 50+ pilot project to further include Health, Adult Social Care and other partners, will look to deliver a web based self-service option based on the services available to older people. The objective is for customers to input their own data once and, if they give permission, it will be sent direct to the partners for assessment of eligibility. This will be promoted as the “tell it once concept” scheme to people over the age of 50. This will also be used for customers to access community activity by entering their postcode to find out what activities are available in their area.

Shared Working

The partners in this programme are used to working closely together and have been working together for some time in a point to point way. Examples include:

- Adult Social Care sharing information on people at risk with the Fire and Rescue Service and Police
- Close working between County and District in a number of areas including housing and Adult Social Care
- Age UK capturing welfare service information and passing it to the DWP local office.

- District Council referring older citizens to Age UK

What this means for Older People

Joined up service provision will reduce the burden on older people to understand how and where to access services – with the aim for a single point of first contact as a ‘gateway’ to a range of services. The concept is that the older person will have improved access to a broad range of services.

Beginning with improved signposting of services – there is the opportunity to provide advocacy on behalf of partners and appropriate referrals (with consent). Future developments could see streamlined authentication and eligibility.

Case Study

Following a referral to the One Contact 50+ Scheme from Cumbria Fire and Rescue Mrs A, an 87 year old who lives by herself in Kendal, gave consent for her information to be passed to The Pension Service for a benefits check. The Pension Service arranged a home visit and following the visit Mrs A was awarded higher rate Attendance Allowance of £70.35 per week. Mrs A commented, “I now have carers coming to the house day and night, which means I can stay in the house I shared with my husband. My eldest daughter bought the house for her Dad.”

The needs of older people are addressed quickly and services are intelligence led.

For example there are a number of ‘need scenarios’ where partners can work together to provide timely, targeted service. For example: An older person who lives on their own has an unplanned admittance to hospital. Upon admittance, the police service is advised that their home is unattended and potentially therefore at risk. The council tax and benefits section are also made aware so that payments schedules for council tax can be amended and impact on benefits can be considered. The patient is keen to be home as soon as possible so the hospital, GP and Adult Social Care share information on the patient to support an earlier discharge home with a full, shared understanding of the patients’ needs upon discharge. As a result of illness their needs have changed so other services are also automatically informed at the point of discharge including community transport, Age UK South Lakeland in terms of support around isolation due to confinement at home, benefits advice (attendance allowance now potentially being payable) Meals on Wheels and telecare services.”

Case Study

The Endmoor Streetsafe initiative led by Cumbria Police agreed to use the One Contact referral questions on their Streetsafe form in August 2010. 15 people over the age of 50 gave consent for their personal information to be shared and the following referrals were made:

- 10 to South Lakeland District Council for information about Concessionary Fares
- 10 to The Department for Work & Pensions for benefit entitlement checks
- 5 to Cumbria County Council for information about Disabled Parking Permits (Blue Badge)

Older People are able to stay independent and in their homes longer through more effective tailoring of support at an early stage.

Preventative services such as sports and recreation, GP support, etc. which enable people to be healthier for longer would benefit tremendously from working across organisational boundaries in order to target the 50+ people who might be deemed 'at risk' of losing independence in the future and also ensure that care support in the home is as joined up as possible across service providers.

"The idea of having one point of contact is brilliant; it would make things so much easier for us to get the services we need and find out more about what is out there, as we often don't know, it can be so confusing. I would be happy for my details to be shared but only to the services I wanted to use".

"The Older People's Programme in South Lakeland understands the enormous potential for both service improvement and efficiency that can come from joining up access to services. Sharing information more effectively is at the heart of this and whilst it is something that we do already, we need to do it in a more structured and holistic way. Government Connect creates a real opportunity to do this as it solves one part of the puzzle for us so we can focus more on the other aspects of people, process and technology that we need to address."

Carole Wood, Cumbria PCT

Older People Programme Board	Cumbria PCT, Cumbria County Council, Fire & Rescue, Age UK, DWP, Cumbria Police, South Lakeland District Council
Programme Manager Year 3	Kate Kelly, SLDC (email: k.kelly@southlakeland.gov.uk)
Programme Manager Year 1 & 2	Claire Gould, South Lakeland District Council
Project Managers Years 1 & 2	Claire English, Age UK South Lakeland Penny Pullinger, Age UK South Lakeland

Older People - 8 Categories of Need



Young People's Board

The purpose of the South Lakeland Young People's Board is to make South Lakeland a better, more attractive place for young people, by involving them in the democratic processes, considering their housing, employment, leisure and cultural needs and making it easier for them to stay in the area.

The board will also fit with the priorities of the Children's Trust.

An inaugural workshop was held in August 2011, with the first meeting of the board taking place in January 2012.

The membership of the Board includes representatives from South Lakeland District Council, Brathay Trust, Cumbria Children's Services, Inspira, South Lakes Federation, Young Cumbria and two representatives from the Lakeland Youth Council.

The South Lakeland Young People's Board has identified the following priorities: housing; employment and education; transport and recreational activities. These are very similar to the Lakeland Youth Councils (LYC) three key priorities: transport; environment and leisure activities.

It was identified that the LYC needed further support in order to help them develop their own way of operating therefore an adult support group has been setup as a sub group to the board.

Communication and Media is recognised as being cross cutting, both in achieving the Lakeland Youth Council priorities and in enabling other priorities. It was agreed that Communication and Partnership should be a priority, to encompass representation in the media, publicity and information sharing. A sub group to the board is currently being established along with an action plan. Both of these groups will enable the LYC to tackle their priorities in the near future.

It was agreed at the last board meeting that transport would be the first sub group of the board to be setup as it was felt to be an important cross cutting priority and this group is currently being established.

South Lakes Equality and Diversity Partnership

The Partnership is comprised of representatives from public and third sector organisations including, Cumbria Police, AWAZ, SLDC, Cumbria PCT, County, District and Town Councillors, Transition Town, religious representation, CVS, Independent Living South Lakeland and South Lakes Housing.

The Chair is a Kendal Town Councillor, Guy Tirvengadam.

The group's aim is to **“reduce inequality, celebrate diversity and improve the life chances and opportunities for people who live, work and visit South Lakeland”**.

Projects underway include:

- Producing a booklet of poems and stories, contributed by local schoolchildren, promoting the cultural mix of South Lakeland;
- A celebration of the diversity of faiths in the area coinciding with National Interfaith Week (Nov 18 – 27th); and
- A public campaign encouraging people to report hate crime, irrespective of its severity.

The Partnership meets quarterly and receives updates from its 2 sub groups, namely, “Tackling Prejudice and Inequalities” and “Promoting understanding”.

For further information and to view meeting minutes see the [SLDC website](#).

One South Lakeland – South Lakeland News (Logo)

New partnership working is being introduced across South Lakeland that will empower local communities.

The One South Lakeland Partnership Board is a new approach to partnership working that will involve key organisations working together to increase focus and improve efficiencies.

The move will empower local communities to work locally whilst building capacity and working together. There will also be strong links at a strategic partnership level across Cumbria with representatives from the Local Enterprise Partnership, Health & Wellbeing Board and Safer Cumbria Group.

Who are we?

Board representatives are from the following organisations:

- Kendal College
- Yorkshire Dales National Park Authority
- Lake District National Park Authority
- NHS Cumbria
- South Lakeland District Council
- Cumbria Police
- Cumbria Association of Local Councils (CALC) – Representing the interests of Parish Councils.
- Cumbria CVS – Representing the third sector.
- Cumbria County Council
- South Westmorland Local Area Partnership – Representing the interests of the eight Local Area Partnerships in South Lakeland.
- Hawkshead Relish – Representing the interests of businesses and the Local Enterprise Partnership.

What are our Outcomes?

- These new arrangements will provide more flexible partnership working to oversee the delivery of key actions being delivered by Task and Finish groups.
- Seek to provide efficient resources available in South Lakeland through effective working and dialogue
- Ensure that South Lakelands interests are promoted sub-regionally and nationally

What are the Task & Finish Groups?

Children and Young People: The work with children and young people in South Lakeland is cross-cutting and ranges from local democracy, play, arts

and leisure activities, through to housing. The development of a Youth Council for South Lakeland is currently underway which will enable young people to take part in decision making processes.

Older People: This programme of work sees public sector organisations; county, district, health, police, fire & rescue, DWP working together in partnership with Age UK South Lakeland to improve and develop access to our services to better meet the needs and aspirations of older citizens.

Community Engagement:

Through this group local agencies advise, monitor and challenge to strengthen engagement with their local communities.

Equality:

The group's aim is to "reduce inequality, celebrate diversity and improve the life chances and opportunities for people who live, work and visit South Lakeland".

Projects underway include:

- Producing a booklet of poems and stories, contributed by local schoolchildren, promoting the cultural mix of South Lakeland;
- A celebration of the diversity of faiths in the area coinciding with National Interfaith Week (Nov 18 – 27th); and
- A public campaign encouraging people to report hate crime, irrespective of its severity.

Sustainability & Climate Change:

The group is made up of a number of partners including representatives from SLDC, Cumbria Warm Front, LDNP and South Lakes Action against Climate Change towards transition (SLAACctt). The Partnership have agreed to work together in order to raise awareness and promote take up of the Green Deal in South Lakeland. The Green Deal will enable many households and businesses to improve the energy efficiency of their properties so less energy is consumed and less money is wasted.

Partnership Event 13th July 2012 9.15, Kendal College, Kendal	
--	--

Programme

9.15	Coffee, networking and exhibition	
9.45	Welcome and opening address	Cllr Peter Thornton, Leader, South Lakeland District Council
9.55	Partnership working across South Lakeland	Lawrence Conway, Chief Executive South Lakeland District Council
10.05	Cumbria's Place in Partnerships	Speaker to be confirmed
10.20	Local Enterprise Partnership	Speaker to be confirmed
10.50	Local Policing	Chief Inspector Gordon Rutherford Cumbria Police
11.20	Refreshment Break	
11.40	Public Service Integration: Maximising citizen benefits and health outcomes	Dominic Harrison, Director of Public Health, Blackburn with Darwin Council
12.10	Young Peoples Partnership	Kate Whittenbury, Chair, South Lakeland Youth Council
12.30	Lunch, networking and exhibition	
1.15	Welcome Back	Cllr Peter Thornton, Leader, South Lakeland District Council
1.20	Localism	Tim Farron, MP Westmorland and Lonsdale
1.45	What's happening locally 19 into 1- South Westmorland Local Area Partnerships Village Agents Community Led Planning – Moving forward in South Lakeland Community Engagement in Sedbergh Community Land Trust & Central Lakes Youth Council Q&A session	Cllr Graham Vincent, Communities and Wellbeing Portfolio Holder Cath Davenport, Chair, South Westmorland LAP Sonia Mangan, Director, Age UK South Lakeland Julia Wilson, Project Team Manager, ACT Cllr Evelyn Westwood, Sedbergh & Kirkby Lonsdale Ward & Vice Chairman of the Council Cllr Heidi Halliday, Ambleside & Grasmere Ward
3.15	Round up and closing remarks	Cllr Peter Thornton, Leader, South Lakeland District Council
3.20	Refreshments and networking Everyone is welcome to stay and network. Refreshments will be provided in the room until approximately 4.00	

DRAFT

South Lakeland District Council Equality Scheme 2012 – 2015

South Lakeland District Council aims to treat all its citizens, customers, employees and job applicants fairly and with respect. To achieve this, the council considers the different needs of people when designing services to be accessible.

SLDC provide equality training for councillors and employees so they can promote equality in the council's day to day business.

The council publishes equality information on its website and this scheme is available in hard copy at council reception points.

This Scheme applies to:

- Users of our services and visitors to our sites
- Councillors
- Employees
- Volunteers
- Contractors, sub-contractors and partners

1.0 South Lakeland District Council's key equality objectives are to:

- | |
|---|
| <ul style="list-style-type: none">• Introduce equality monitoring and assessment into the development of the next full revision of the Corporate Plan, to improve the quality and range of data.• Examine 2012 Corporate Plan work in terms of equality outcomes and identify equality objectives. |
|---|

1.1 To continually improve in integrating equality and fairness into our business, and to comply with the [Equality Act](#) and the [Public Sector Equality Duty](#), the council's Corporate Vision department has the following equality objectives:

Objective	Date	Councillor/ Officer + Notes	Completed
Councillor and senior officer equality lead in place. (Responsibilities include fostering good relations in the community and integrating equality work into	March 2012	Portfolio Holder (Communities and Wellbeing), Assistant Director, Policy and Performance	

DRAFT

Objective	Date	Councillor/ Officer + Notes	Completed
partnerships)			
Information Unit (IU) to annually review local demographics, disseminate to service managers and publish on the website.	October 2012	P. Mountford Information used to improve service to equality groups where appropriate.	As part of new transparency page. Details to be published on website.
IU to monitor and publish survey responses (including breakdown of minority groups) and show what has changed as a result. Published on the Community engagement pages on the website.	March 2012	P. Mountford Aim to evidence improved participation rates. Work with AWAZ, CDN, OutREACH, Age UK to improve participation.	"Community Voice" details and service specific surveys response breakdown provided. Details are shared with services. Details to be made available through community engagement pages and transparency pages of SLDC website.
IU to identify and address consultation information gaps.	March 2012	P. Mountford / E. Nichols IU to publish SLDC contact details for external bodies to feed information into the organisation.	As part of transparency and community engagement pages, external bodies will have opportunity to feed their information into SLDC
Community Engagement Strategy fully implemented in Corporate Plan development.	March 2013	Senior officer champion/ E. Nichols/ JR. Davies/ S. Blyth	
Equality peer review network set up in Cumbria.	March 2012	S. Blyth To share and develop good practice collectively.	Member of the "Achieving Equality in Cumbria" group.
Annual service plans to highlight key equality issues for their service	March 2012	Service assistant Directors	Completed – Information available to view on the Corporate Plan equality assessment on the website.

DRAFT

Objective	Date	Councillor/ Officer + Notes	Completed
Review this scheme annually	November 2012	S. Blyth/ Senior Management Team/ Cabinet	

1.2 These objectives (and the equality objectives listed in our [equality impact assessments](#)) will be reviewed and updates published annually.

2.0 To illustrate how we are meeting the requirements of the Equality Duty please follow the links below. The information shows details of the analysis we have undertaken (and supporting information used) to improve our policies and services in 2011 – 2012. There are links to our community engagement and consultations that support our decision making. We also publish information highlighting the effects of our policies on different equality groups, for example through our complaints and surveys.

2.1 Equality analysis and information

The council manages equality through its annual programme of equality impact assessments (EIA's). EIA's enable officers and councillors to assess the fairness of our services and policies before they are implemented. They are reviewed annually.

- [Census statistics](#)
- [Complaints, comments and compliments](#)
- [Complaints - summary reports](#)
- [Customer satisfaction surveys](#)
- [Equality Impact Assessments](#)
- [Equality information online](#)
- [Have your Say](#) – including SLDC consultations
- [Local area profiles](#)
- [SLDC Data](#)
- [South Lakeland equality profile](#)
- [South Lakeland profile](#)
- [South Lakeland News](#)

2.2 Plans, Reports and Meetings

The documents below provide details of the council's activities and procedures. They show where the council's focus lies and how decisions are made.

- [Accessibility and council buildings](#)
- [Annual Report 2011 - 12](#)
- [Cabinet members and meetings](#)
- [Calendar of council meetings](#)

DRAFT

- [Corporate Plan 2011 - 2015](#) - The council's plan concerning its priorities. Progress on targets, priorities and risks.
- [Customer Charter \(SLDC customer service standards\)](#)
- [Forward Plan](#) (list of key decisions the council's Executive will make over the 3 month period)
- [Overview and Scrutiny meetings](#)
- [Performance management framework](#) (how the council manages and reports on its performance)
- [Procurement Strategy](#) (purchasing goods, works and services)
- [Service Plans](#) - from council departments

2.3 Employee and member information

The council employs 408 staff (389 full time equivalent– as at April 2012), and has 51 councillors. The documents below highlight the employee profile of the council compared with South Lakeland as a district. We have also summarised the training we provide for employees and details on our recruitment and bullying and harassment policies.

- [Councillors code of conduct](#)
- [Human Resources at SLDC \(Recruitment and selection, officers code of conduct, staff profile, equality and employment policy\)](#)

2.4 Our Partners:

The council works with partners in the local area and abides by and promotes its equality commitments. Partners also advise us on our equality impact assessments.

- [Age UK South Lakeland](#) (services are for anyone in South Lakeland who is aged 50 or above)
- [AWAZ](#) (an independent voluntary organisation providing a voice for Black and minority ethnic people)
- [Cumbria County Council](#)
- [Cumbria Equality member and officer meetings](#)
- [Cumbria Disability Network](#) (representing the needs of disabled people in Cumbria)
- [One South Lakeland \(SLDC partnerships and communities website\)](#)
- [OutREACH Cumbria](#) (works with the statutory and voluntary sector providing equality advice and consultation on lesbian, gay, bisexual and transgender issues)
- [Reporting Hate Crime](#) (downloadable form to report race, disability, faith/ belief and sexual orientation hate crime)
- [South Lakeland Equality and Diversity Partnership](#)

3.0 This Scheme has been developed in consultation with local groups and organisations as well as our employees. We welcome comments on the Scheme and these will be taken into account for future versions.

DRAFT

We have an equality page on our website: www.southlakeland.gov.uk
We publish all our equality impact assessments (on specific projects) on the website– these can be viewed [here](#).

4.0 Contact details:

Policy Officer: policy@southlakeland.gov.uk

Senior officer Equality Champion: Assistant Director Policy and Performance

Councillor Portfolio Holder for Equality: Graham Vincent, Portfolio Holder

Communities and Well Being

Date Ratified	Senior Management Team: 24 May 2012
Policy Author	Simon Blyth
Assistant Director	Simon McVey
Document Reference	V0.11
Date For Review	March 2013
Contact Details	policy@southlakeland.gov.uk

Appendix 1:

The [Equality Act \(2010\)](#) requires public bodies to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.

DEFINITION: "[Protected characteristics](#)" - These are the grounds upon which discrimination is unlawful. The characteristics are: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

The Equality Act involves:

1. Removing or minimizing disadvantages suffered by people due to their protected characteristics
2. Taking steps to meet the needs of people from protected groups where these are different from the needs of other people

DRAFT

3. Encouraging people from protected groups to participate in public life or in other activities where their participation is disproportionately low

Appendix 2:

The Equality Act 2010 (Specific Duties) Regulations 2011

The [specific duties](#) require public bodies to publish:

- **information to demonstrate their compliance with the Equality Duty**, by 31 January 2012 and then at least annually, and
- **equality objectives (which are specific and measurable)**, by 6 April 2012 and then at least every four years.

The information a public authority publishes must include, in particular, information relating to persons who share a relevant protected characteristic who are:

- its employees;
- Other persons affected by its policies and practices.