

<p>Meeting of the One South Lakeland Partnership Board</p> <p>To be held in the District Council Chamber, Kendal Town Hall</p> <p>Monday 8th October, 2.00 p.m.</p>	
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AGENDA

No.	Item	Lead
1.	Welcome, Apologies & Introductions	Graham Wilkinson
2.	Minutes of the Last Meeting held on 15th June 2012 To approve the minutes of the last meeting (attached) To discuss the rolling action plan (attached)	Graham Wilkinson
3.	Strategic Partnership Updates: Health & Wellbeing Board (verbal) Local Enterprise Partnership (verbal) Safer Cumbria (verbal)	Lawrence Conway Maria Whitehead Claire Gould
4.	Task & Finish Group Updates South Lakeland Equality & Diversity Partnership (Presentation) Young People (verbal) Older People (attached)	Guy Tirvengadum Claire Gould Claire Gould
5.	Local Area Partnership Update	Cath Davenport
6.	CVS Update: Structure & Roadshows	Robin Battersby
7.	Economic Development Update on the work of the Economic Development Group - Business & Skills (Presentation)	Jayne Kendall
8.	Communications	Claire Gould
9.	Any Other Business	
10.	Date of Next Meeting 12 th December, 2.00 Georgian Room, KTH	

Future Meetings:

All starting at 2.00 in the Georgian Room, Kendal Town Hall

13th March 13

12th June 13

11th Sept 13

11th Dec 13

12 March 14

Distribution List:

Graham Wilkinson, Principal, Kendal College and Chair, One South Lakeland Board

Carl Lis, Chairman, Yorkshire Dales National Park Authority

Peter Rooney, Locality Director, South Lakeland NHS Clinical Commissioning Group

Peter Thornton, Leader, South Lakeland District Council

Mark Pannone, Chief Superintendent, Cumbria Police

Janette Jenkinson, CALC

Robin Battersby, Senior Development Officer, CVS

Carissa Lough, Policy Planner, Lake District National Park Authority

Cath Davenport, Chair South Westmorland Local Area Partnership

Lawrence Conway, Chief Executive, South Lakeland District Council

Maria Whitehead, Director, Hawkeshead Relish Ltd

Enid Fraser, Executive Officer, South Lakes Federation

Claire Gould, Policy & Partnerships Manager, South Lakeland District Council

**Minutes of a Meeting of One
South Lakeland
held in the Georgian Room,
Town Hall, Kendal
on: Friday 15 June 2012 at
10.00 a.m.**



Present

Members

Robin Battersby

Cath Davenport

Janette Jenkinson

Carl Lis

Carissa Lough

Becky Willis

Graham Wilkinson

Maria Whitehead

Also in Attendance

Claire Gould

Janine Jenkinson

Kate Kelly

Simon McVey

Cumbria CVS

***South Westmorland Local Area Partnership -
Chair***

CALC

Yorkshire Dales National Park Authority

***Policy Planner, Lake District National Park
Authority***

Lake District National Park Authority

Kendal College (Chairman)

Director, Hawkeshead Relish Ltd

South Lakeland District Council

South Lakeland District Council

South Lakeland District Council

***Assistant Director Policy and Performance, South
Lakeland District Council (for Lawrence Conway)***

1. WELCOME, APOLOGIES & INTRODUCTIONS

Apologies were received from Lawrence Conway (Chief Executive of South Lakeland District Council), Paul Kennedy (Cumbria Police) and Peter Thornton (Leader, South Lakeland District Council).

It was reported that Paul Kennedy had changed jobs and it was likely that Ali Dufty would be his replacement.

The Chairman welcomed Maria Whitehead. Maria and Mark Whitehead were the Directors of Hawkeshead Relish Ltd. She advised that the company had expanded rapidly over four years and was now sold in 28 countries. All the produce were made by hand and they used local staff, services and locally sourced produce. She explained that the company was proud to be based in Cumbria and they were keen to promote the region globally. She also advised that she was a LEP representative.

AGREED – That the welcome, apologies and introductions be noted.

Action Required By

2. MINUTES OF THE LAST MEETING HELD ON 16 MARCH 2012

Matters arising from the last meeting were discussed.

In relation to item 6 – Local Area Partnership Update. It was reported that Cumbria Country Council (CCC) would not be providing supporting. Cumbria County Council had also withdrawn from One South Lakeland. The Chair reported that he had met with Eddie Martin, Leader of CCC. Eddie had given reassurance that members of One South Lakeland could contact him directly.

AGREED – That

(1) the minutes of the meeting held on 16 March 2012 be approved; and

(2) the matter arising be noted.

3. CUMBRIA PARTNERSHIP UPDATE

Local Enterprise Partnerships

Maria Whitehead reported that the LEP was a year old. The LEP would be reflecting on progress made to date and how to move forward for the future. Over the last year the LEP have been involved in generating up to £30 million for the area. Lobbying had taken place to secure the Glaxo Smith Kline investment in Ulverston. A successful Rural Growth Bid had been made.

It was reported that the next LEP meeting would be held in July, it would be clearer following the meeting what funding was available and what plans would be possible.

The provision of high speed Broadband across the whole of Cumbria was highlighted as a key priority for the LEP to address.

Health & Wellbeing Partnerships

Simon McVey circulated at the meeting a Health and Well Being Board - Progress Update Report that had been provided by Lawrence Conway. It was reported that the Board was now established as a Shadow Board, in anticipation of becoming the fully functioning Board from April 2013.

It was identified in the report that there was still work to be done in relation to engaging with local commissioning groups, better links to Hospitals and Trusts. Work would take place on strategy, supported by the JSNA's, based on local and community need, and an action to ensure that the delivery model was efficient and streamlined.

It was reported that so far the Board has concentrated on getting it own house in order. The next steps would be for everyone involved in health matters to commit and direct their resources to the needs of the Board and the JSNA's.

The next meeting was schedule to be held in July, a report back to One South Lakeland would be provided.

AGREED – That the updates be noted.

4. NEW TASK & FINISH GROUP UPDATES

Older People Presentation

Kate Kelly provided a presentation that outlined the background and context to the Older People Programme and described how a number of organisations were working together in partnership with South Lakeland to improve access to services for older people.

AGREED – The Older People Programme becomes a task and finish group monitored by the One South Lakeland Board.

Young People

The purpose of the South Lakeland Young People's Board was to make South Lakeland a better, more attractive place for young people, by involving them in the democratic process, considering their housing, employment, leisure and cultural needs and making it easier for them to stay in the area.

The following priorities had been identified:-

- communications – how young people were perceived.
- adult support – how to conduct your self professionally.
- transport.

The difficulty in attracting a range of young people was from a variety of backgrounds was noted.

AGREED – The Young People Board report progress to the One South Lakeland Board for monitoring.

South Lakes Equality and Diversity Partnership

The aim of the Partnership was to – 'reduce inequality, celebrate diversity and improve the life chances and opportunities for people who live, work and visit South Lakeland'.

A copy of South Lakeland District Council's – Equality Scheme 2012-2015 was circulated at the meeting. The Scheme would be presented for approval to Cabinet on 27 June 2012.

AGREED – That the South Lakes Equality and Diversity Partnership report progress to the One South Lakeland Board for monitoring.

5. TASK & FINISH GROUP UPDATES

Community Engagement

Development of Community Led Plans and training in place for Parish and district Members.

The Participatory Budgeting Pilot had been successfully awarded to Windermere Town Council and Ulverston Town Council. Further details will follow as this work develops.

Climate Change

Future work would include mapping an accurate Cumbrian wide

	Action Required By
<p>carbon footprint.</p> <p>Carissa Lough reported that the Lake District National Park Authority (LDNPA) was looking at the following areas:-</p> <ul style="list-style-type: none"> • including food and drink; • transport ; and • tourism – businesses. <p>Once the analysis was complete, the LDNPA would be happy to present to the group.</p> <p>AGREED – That the Task & Finish Group updates be noted.</p>	
<p>6. LOCAL AREA PARTNERSHIP UPDATE</p> <p>Priorities for the forthcoming year would be considered at the September meeting. LAPs would have finalised their priorities and allocated resources by then.</p> <p>AGREED – That the update be noted.</p>	
<p>7. COMMUNICATIONS</p> <p><u>South Lakeland News Article</u></p> <p>Consideration was given to South Lakeland News article that had been drafted.</p> <p>The following suggestions were made :-</p> <ul style="list-style-type: none"> • that pictures/ diagrams be included; • quote from a well know figure be included; • less corporate 'Council' language be used / the word 'Partnership' be substituted. <p>AGREED – That the updates be included into the article for South Lakeland News and the Council's Communications Team be asked to support the re-draft.</p> <p><u>Partnership Day</u></p> <p>The Partnership Event would be held on 13 July 2012, at 9.15 at Kendal College, Kendal.</p> <p>Maria Whitehead confirmed that she would speak on Local Enterprise Partnership item.</p>	<p>Claire Gould</p>
<p>8. ANY OTHER BUSINESS</p> <p>AGREED – That the Equality Policy be distributed electronically along with the Equality Impact Assessment.</p>	<p>Claire Gould</p>
<p>9. DATE OF NEXT MEETINGS</p> <p>AGREED – That the meeting schedule to be held on Friday, 14 September 2012 be cancelled and a future meeting date be circulated to the group.</p>	<p>Claire Gould</p>



Rolling Action Plan – 8th October 2012

Ref.	Date	Action	Who	When	Update
1	16.03.12	Provide minutes from the CSP to One SL Board	Claire Gould	Each quarter	Attached minutes
2	16.03.12	One SL Website to be updated to show links to partnerships across the County and District	Claire Gould	30.09.12	Work in development
3	16.03.12	Article in SL News to promote the Partnership	Claire Gould	15.06.12	Complete & published
4	16.03.12	Presentation & reports to be provided to the Board: Young People Older Peoples Equality & Diversity	Claire Gould	15.06.12	Completed at last meeting & updates on agenda
5	15.06.12	The next meeting of the Health & Wellbeing Board was schedule for July, the One South Lakeland for an update to be provided.	Lawrence Conway	08.10.12	On agenda
6	15.06.12	South Lakes Equality and Diversity Partnership report progress to the One South Lakeland Board	Guy Tirvengadum	08.10.12	On agenda
7	15.06.12	Equality Policy to be distributed electronically along with Equality Impact Assessment.	Claire Gould	21.06.12	Complete

**One South Lakeland Board
South Lakeland Older Peoples Project – Update**

September 2012

Year 3 Programme Development

- The South Lakeland Older peoples Project Board members met on the 17th July 2012 to review progress and agree priorities for year-3 of the programme.
 - This meeting agreed the following priorities for the programme during year-3
1. **Maintain strategic links at management level to support joint planning and joint working.** Board membership agreed that it would be useful to continue to meet on a quarterly basis at least to share information on individual agencies strategies and structural changes to ensure the impact on services and support for older people is understood. Opportunities for joint funding bids for external funds to support activities such as intergenerational work (for example) could also be explored by continuing to meet.
 2. **Strengthen awareness of services and support available and encourage collaboration between front line staff.** This priority involves practical approaches to strengthen joint working as partners were unable to sign up to the technological approach previously planned. Activity will involve:
 - Refreshing the information sharing agreement.
 - Creating a handy flyer for front line staff with a list of local organisations, their key services for older people and their contact details, to promote more effective communication and joint working.
 - Training for front line staff to raise awareness of partner organisations and the support / services they offer for older people.
 - Engaging with local G.P.'s and associated initiatives, such as the South Cumbria Frail Elderly Project, led by NHS South Lakes Locality.
 3. **Accept that a joint IT process is not viable.** As mentioned in point (2) above, the approach to joint working via an IT referral process has ended in recognition that partners are not able to commit to its implementation This has been replaced with practical approaches to improve joint working and cross-referral by front line staff.
 4. **Take stock of the current programme.** The meeting on the 17th July enabled a stock take of the programme to take place leading to the agreed actions and priorities above. £22,000 funds remain to support the project. Funds will be managed by SLDC.

Year 3 Programme – Progress update

- Revised Terms of Reference for the South Lakeland Older Peoples Board have been drawn up for final agreement on 18th October.
- A draft version of the Older Peoples Signposting Flyer (for front line staff) is available with final draft expected by 18th October
- Options for front line staff awareness raising and 'training' to support joint working and cross-referral are in development, with discussion focussing on a drop-in event for front line staff to see for themselves what is on offer from other organisations, and to launch and hand out copies of the flyer
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Report provided by; Peter Woodhouse (Adult Social Care) and Sonia Mangan (Age UK South Lakeland) – joint chairs of the South Lakeland older peoples Project Board. 25/09/12

SOUTH LAKELAND COMMUNITY SAFETY PARTNERSHIP

Notes of the proceedings at a meeting of the Partnership held in the Georgian Room at the Town Hall, Kendal, on Friday, 3 August 2012, at 10.00 a.m.

Present

Name	Organisation
Katherine Benson	Victim Support
Paul Dobie	Cumbria Drug and Alcohol Action Team
Jenny Draper	South Lakeland District Council
Jenny Farmer	South Lakeland Magistrates
Ashley Gibson	Unity (GMW Cumbria)
Caroline Green	Cumbria Probation Trust
Leith Hallatsch	Cumbria Association of Local Councils
Bob Qazi	Cumbria Police
Cllr Hilary Stephenson (Chair)	South Lakeland District Council
Cllr Ian Stewart	Cumbria County Council
David Stubbs	South Lakes Housing
David Sykes	South Lakeland District Council
Lee Teasdale	South Lakeland District Council
Graham Vincent	South Lakeland District Council
Claire Willett	Inspira

Apologies for absence were received from Mark Clement (CCC), Lawrence Conway (SLDC), Ali Dufty (Cumbria Police), Claire Gould (SLDC), Sam Hambley (Youth Offending Service), Steve Healey (CF&RS), Debbie Slater (Cumbria DAAT)

1 URGENT ITEMS OF BUSINESS

Cllr Hilary Stephenson read a message from Ali Dufty of Cumbria Constabulary as she had been unable to attend the meeting, which would have been her last on the Partnership, due to other commitments. She stated how much she valued the work the Partnership had done and that it had been a pleasure and privilege to work with those involved.

It was proposed that a letter would be written in reply endorsing her sentiments and thanking her in turn for the valuable contribution she made to the Partnership.

2 DRUG AND ALCOHOL SERVICES IN CUMBRIA

Paul Dobie of Cumbria Drug and Alcohol Action Team provided an update on the tender process that had recently taken place for drug and alcohol misuse services in Cumbria.

The tender was won by Greater Manchester West (GMW Cumbria), to deliver services for the next three years. They had ably demonstrated their ability and capacity, and had shown innovation and expertise, coupled with a wide experience across the North West in delivering services.

The contract began on 1 July 2012, so a period of transition was taking place, staff had received relevant TUPE transfers and a management structure was now in place with teams formulating.

With reduced resources and an increase in demand, the substance misuse profile of Cumbria was forecast to change from an opiate based approach to focus more on alcohol misuse which was currently considered more relevant to the needs of the area.

Following consultation with users of the service, it was decided that to try and help remove some of the stigma attached to drug and alcohol services, there would be a rebranding to the name 'Unity'.

Ashley Gibson then spoke on behalf of Unity and the recovery in your community initiative. It was explained that there needed to be a focus on what happened to people once they were in the treatment system and how could they be helped in taking the steps to recovery. There was an increasing focus on how personal skills and talents could be utilised, and to encourage the desire for recovery.

Community projects were seen as an ideal way to help those in recovery to feel more positive, and feel part of a community rather than marginalised.

AGREED – That the presentations be noted.

3 NOTES FROM THE PREVIOUS MEETING

AGREED – That the notes of the South Cumbria Community Safety Leadership Group meeting held on 27 April 2012 be received.

4 SOUTH LAKELAND CSP PARTNERSHIP PLAN AND FUNDING 2012/13

The Partnership Plan had been reduced in size from a 20+ page document to a two sided sheet; the sheet laid out the five key priorities of the Partnership for the next year and was considered a much clearer and quickly readable document.

It was confirmed that South Lakeland CSP had been allocated £19,832 through Safer and Stronger Communities funding for 2012/13, which coupled with the small carryover from the previous year saw the CSP with approximately £22,000.

Two funding bids had been agreed by email. One for the Junior Citizen scheme across South Lakeland (£1000), and the other for a contribution towards improved security measures at Springfield House in Kendal, a seven bedroom hostel for women affected by domestic abuse (£2000).

A further bid was considered at the meeting for £700 to purchase 10,000 domestic violence information cards, to ensure that there was sufficient stock available to distribute to relevant locations over the next 12-18 months.

Application forms would be sent to all partners for those wishing to bid for the remaining funding of approximately £19,000 for the remainder of the 2012/13 period.

AGREED – That

- (1) £700 be allocated to the purchase of 10,000 domestic violence information cards;
- (2) the report be noted; and
- (3) the process suggested for allocation of funds be agreed.

5 UPDATE ON SOUTH LAKELAND CSP AND COLLABORATIVE WORKING

Alcohol Strategy Steering Group

Statistics had been released showing the combined costs of alcohol related issues in 2010/11 per local authority area. The total cost for South Lakeland had been £37.71m, which equated to £363 per person.

The three key areas of work for 2012/13 were considered to be:

- Campaigns to target proxy sales and pre-loading, a continuation of the work started in 11/12 through the same task and finish group. A campaign plan has been developed and includes the Every Action has Consequences Campaign.
- A pilot community engagement group using existing groups in Barrow.
- Research into best practice and guidance for developing alcohol work place policies to share with partners.

Discussion took place regarding the 'Every Action has Consequences Campaign' which had been set up by the parents of Adam Rogers who had been killed in 2009 following an alcohol fuelled attack. This was being introduced into secondary schools and was considered to be a powerful and moving campaign.

It was advised that National Alcohol Awareness Week would be taking place from 19-25 November with the aim of getting people thinking about their alcohol consumption during the run up to Christmas.

Domestic Violence Champions Network

The South Cumbria Domestic Violence Champions Network was now considered to be well established following its formal launch in February. 3 sessions of champions training had been scheduled which consisted of part 1 and part 2 domestic violence training and Multi Agency Risk Assessment Conference (MARAC) training.

Information about the network had been included in the latest edition of the 'South Lakeland News' newsletter.

Reducing Re-offending Group

There were currently 28 offenders being managed by the Reducing Re-offending Group, with seven from South Lakeland. During quarter 1, April – June 2012, 4 offenders had left the scheme and had not re-offended since. Based on the performance framework measurements, there had been a 19% reduction in re-offending for cohorts on the scheme, compared to 2011. There had been a much stronger focus on recovery and moving offenders off programmes with appropriate support.

This group had been chaired by Ali Dufty and would be chaired by Steve Hubbard, Cumbria Probation Trust in the interim.

AGREED – That

- (1) The updates presented be received
- (2) An overview of the performance framework be a future agenda item

6 PERFORMANCE UPDATE QUARTER 1

The April-June Quarter had seen an overall reduction in crime of 5.7%. There had also been reductions in acquisitive crimes, but the message of secure housing and property still needed to be promoted in South Lakeland.

Instances of domestic violence had seen a rise. It was queried whether it was possible for information to be gathered on the occupations of those who had been convicted of domestic abuse. This would be looked into for future statistics.

The Iquanta data which compared South Lakeland CSP performance with our most similar group of CSPs was tabled. The partnership performance was better than average in all areas except criminal damage.

AGREED – That the performance update for quarter 1 be noted.

7 ELECTED POLICE AND CRIME COMMISSIONERS AND POLICE AND CRIME PANELS

There had been three confirmed candidates announced

Conservatives – Richard Rhodes

Independent – Mary Robinson

Labour – Patrick Leonard

The prospective Liberal Democrat nominee was SLDC Councillor Pru Jupe and this was expected to be confirmed within a few weeks.

The elections would take place on 15 November, with the Commissioner taking the post on 22 November.

It was suggested that the newly elected PCC be invited to the January meeting of the Partnership.

AGREED – That the report be noted

8 DATE OF NEXT MEETING

It was advised that the next meeting of the South Lakeland CSP Executive Group would take place on Friday 18 January 2013.

PLEASE NOTE – THIS DATE IS INCORRECT AND THE MEETING WILL TAKE PLACE ON FRIDAY 1 FEBRUARY 2013.

The meeting ended at 11.55 a.m.