## **Penalty Charge Notice Appeals' Process** Penalty Charge Notice (PCN) is issued £50 or £70 as stated on the PCN Stage 1 Payment **Challenge/Informal Rep** £25 or £35 within 14 days (within 14 days) £50 or £70 after 14 days Parking Services will consider the case and uphold or waive the PCN **CASE CLOSED Notice to Owner** Will be issued after 28 days to the registered owner/keeper/hirer of the vehicle, using DVLA data Stage 2 **Formal Representation** Payment Parking Services will consider PCN £50 or £70 as stated case and PCN will be upheld or waived **CASE CLOSED** If no appeal is **Appeal to TPT** (Traffic Penalty registered Tribunal) – TPT will consider case Stage 3 or no and make an independent decision. payment is If payment is required £50 or £70 is received payable as stated **Charge Certificate Payment** will be issued after 28 days and PCN £50 or £70 as stated the PCN will cost £75 or £105 as stated CASE CLOSED **Debt Registered**

with the Traffic Enforcement Centre and Order for Recovery issued after 14 days. Warrant of Execution sent after 21 days. Bailiffs instructed to recover. PCN is £83 or £113 as stated. Bailiffs will add on their own costs.