

**Application for a minor variation to a premises licence or club premises certificate
under the Licensing Act 2003**

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PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the Guidance Notes at the end of the form, especially Note 1.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and in black ink. Use additional sheets if necessary.

Once completed please send your application to the relevant licensing authority. You may wish to keep a copy of the completed form for your records.

YHA (England & Wales)

(Insert name(s) of applicant)

being the premises licence holder(s) / club holding a club premises certificate, apply to vary a premises licence under section 41A / club premises certificate under section 86A of the Licensing Act 2003 for the premises described in Part 1 below.

Part 1 – Premises details

Postal address of premises (or, if none, ordnance survey map reference, or description Ambleside Youth Hostel Waterhead	
Post Town Cumbria	Postcode LA22 0EU
Telephone Number 0870 770 5672	

Premises licence number/club premises certificate number

PL(A)0735

Brief description of premises (Please see Guidance Note 2)

The Premises operate as a Youth Hostel in Waterhead.

Part 2 – Applicant Details

I am/ we are the premises licence holder/club premises certificate holder Please tick yes

Contact phone number in working hours (if any)

Applicant Postal address IF DIFFERENT FROM PREMISES ADDRESS YHA (England & Wales) Trevelyan House Matlock	
Post town Matlock	Postcode DE4 3YH
Please provide email address if you would prefer us to contact you by email (optional)	

Part 3 – Proposed variation(s)

Do you want the proposed variation to have effect as soon as possible? Please tick yes

Day Month Year

If not, from what date do you want the variation to take effect?

Please describe the proposed variation(s) in detail in the box below and explain why you consider that they could not have an adverse effect on the promotion of any of the licensing objectives (See Guidance Note 1). This should include whether new or increased levels of licensable activities will be taking place indoors or outdoors (indoors may include a tent):

<p>Details of proposed variations (Please see Guidance Note 3)</p> <p>Application is made to amend the Premises Licence plan in accordance with the attached plan dated August 2012, drawing number AL1.01/A.</p>
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Part 4 – Operating Schedule

Please tick those parts of the Operating Schedule which would be subject to change if this application to vary were successful.

Provision of regulated entertainment

Please tick ✓ yes

- | | |
|---|--------------------------|
| a. plays | <input type="checkbox"/> |
| b. films | <input type="checkbox"/> |
| c. indoor sporting events | <input type="checkbox"/> |
| d. boxing or wrestling entertainment | <input type="checkbox"/> |
| e. live music | <input type="checkbox"/> |
| f. recorded music | <input type="checkbox"/> |
| g. performances of dance | <input type="checkbox"/> |
| h. anything of a similar description to that falling within (e), (f) or (g) | <input type="checkbox"/> |

Provision of entertainment facilities for

Please tick ✓ yes

- | | |
|---|--------------------------|
| i. making music | <input type="checkbox"/> |
| j. dancing | <input type="checkbox"/> |
| k. entertainment of a similar description to that falling within (i) or (j) | <input type="checkbox"/> |

Provision of late night refreshment

Sale by retail of alcohol

(Note that this can only relate to reducing licensed hours, or moving them without any overall increase between 7am and 11pm)

Enclosures

- | | |
|--|-------------------------------------|
| I have enclosed the premises licence/club premises certificate | <input checked="" type="checkbox"/> |
| I have enclosed the relevant part of the premises licence/club premises certificate | <input type="checkbox"/> |
| I have included a copy of the plan
(necessary if the proposed variation will affect the layout) | <input checked="" type="checkbox"/> |

If you have not ticked one of the previous three boxes, please explain why in the box below.

Reasons why you have failed to enclose the premises licence/club premises certificate or relevant parts.

Any further information to support your application. (See Guidance Note 4)

You should note that the variation should not take effect until such time as the work envisaged by it have been completed.

For ease of reference, plans detailing the specific areas to be changed have also been attached to this application.

CHECKLIST:

Please tick ✓ yes

- I have made or enclosed payment of the fee
- I have enclosed the plan, if appropriate, of the premises in scale [1mm to 100mm], unless otherwise agreed with the licensing authority
- I have enclosed the premises licence/club premises certificate or relevant part of it or provided an explanation
- I understand that if I do not comply with the above requirements my application will be rejected.
- I understand that I am required to advertise my application by posting a white notice at or on the premises for ten consecutive working days commencing on, and including the day after the day when my application is given to the licensing authority.

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 5 – Signatures and Contact Details

(See Guidance Note 5)

Premises Licence: Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent. (See Guidance Note 6). If signing on behalf of the applicant, please state your name and in what capacity you are authorised to sign:

Signature 

Date 20.9.12

Capacity: I / We K HUGHES - solicitor sign on behalf of and have authority to bind the applicant.

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (See Guidance Note 7). If signing on behalf of the applicant please state in what capacity.

Signature

.....

Date

.....

Capacity: I / We (insert full name and capacity).....

..... sign on behalf of and have authority to bind the applicant.

Where the premises is a club

I (*insert full name*) make this application on behalf of the club and have authority to bind the club

Signature

.....

Date

.....

Capacity: I / We (insert full name and capacity).....

..... sign on behalf of and have authority to bind the applicant.

Contact name (where not previously given) and address for correspondence associated with this application. (See Guidance Note 8)

Karen Hughes
Flint Bishop LLP
St. Michael`s Court
St. Michael`s Lane
Derby
DE1 3HQ

Telephone number (if any)
01332 226151

If you would prefer us to correspond with you by email your email address (optional)
karen.hughes@flintbishop.co.uk

Notes for Guidance

1. General Note: The minor variations process can only be used for variations that could have no adverse impact on the promotion of any of the four licensing objectives. (These are: the prevention of crime and disorder; public safety; the prevention of public nuisance; and the protection of children from harm.)

It cannot be used to:

- extend the period for which the licence or certificate has effect;
- transfer the licence or certificate from one premises to another;
- specify, in a premises licence, an individual as the premises supervisor
- add the sale by retail or supply of alcohol as an activity authorised by a licence or certificate;
- authorise the sale by retail or supply of alcohol at any time between 11pm and 7am;
- authorise an increase in the amount of time on any day during which alcohol may be sold by retail or supplied;
- include the alternative licence condition referred to in section 41D(3) in a premises licence.

2. Description of premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. This should include any activities in or associated with the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines, etc.

3. Give full details of all the proposed variation(s). Failure to provide sufficient information may lead to the refusal of your application. Details should include a description of the proposed variation(s) in terms as precise as possible. If you are not precise, the licensing authority may decide that the changes you propose would be potentially broader in scope than you intend and reject your application as not being a 'minor' variation. You should also include a statement about why you consider the variations proposed could not have an impact on the licensing objectives listed in section 4(2) of the Act. You should cover each of the objectives that could possibly apply to your proposal (or if more than one, to each proposal) and say why you think there could be no adverse impact on that objective. Your application will be assisted by including as much information as you can about this. **(However, there is a box at the end of the form for 'further information', and this should be used for any relevant background information not directly related to the variation).** Relevant information includes:

a) Variations to licensable activities/licensing hours (all timings should be given in 24 hour clock (e.g. 16.00). Only give details for the days of the week when you intend the premises to be used for the activity), such as:

- Whether new or increased levels of licensable activities will be taking place indoors or outdoors. Indoors may include a tent;
- Relevant further details, for example whether music will be amplified or unamplified;
- Standard days and timing when the activity will take place, including start and finish times;
- Any seasonal variations in timings, e.g. additional days during the summer;
- Non-standard timings, e.g. where you wish the activity to go on longer on a particular day such as Christmas Eve.

b) Variations to premises/club layout: If you are applying for a variation to the layout of your premises, you must include a revised plan. You should be aware that your application is likely to be refused if the proposed variation could:

- increase capacity for drinking on the premises;
- affect access between the public part of the premises and the rest of the premises or the street or public way, e.g. block emergency exits or routes to emergency exits; or
- impede the effective operation of a noise reduction measure.

c) Revisions, removals and additions of conditions: The minor variation process may be used to remove conditions which are out of date or invalid and to revise conditions which are unclear (as long as the intention and effect remains the same). It can also be used to add a new condition volunteered by the applicant or mutually agreed between the applicant and a responsible authority, such as the police or the environmental health authority (subject to impact on the licensing objectives).

d) Variations to opening hours: Details of any changes to hours when the premises or club is open to the public.

4. Further information: You should use this box to provide any additional evidence to support your claim that the proposed variation is 'minor' and could not have an adverse impact on the promotion of the licensing objectives.

5. Signatures: The application form must be signed.

6. Authorised agent: An applicant's agent (e.g. solicitor) may sign the form on their behalf and, in so doing, will be confirming that they have actual authority to do so.

7. 2nd Applicant: Where there is more than one applicant both applicants or their respective agents must sign the application form.

8. This is the address which we shall use to correspond with you about this application. This might not be the same as the address of the premises or applicant, but these addresses must also be provided."

SOUTH LAKELAND DISTRICT COUNCIL



Licensing Group
South Lakeland House
Lowther Street
Kendal
Cumbria LA9 4UQ

Tel No: 01539 733333
Fax No: 01539 740300

Licensing@southlakeland.gov.uk

Licensing Act 2003

Premises Licence

Licence Valid from: 1 November 2007

PL(A)0735

Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

Ambleside Youth Hostel

Waterhead, Ambleside, Cumbria, LA22 0EU.

Telephone 0870 770 5672

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- a performance of a play
- an exhibition of a film
- an indoor sporting event
- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance
- entertainment facilities for making music
- entertainment facilities for dancing
- entertainment of a similar description to that falling within entertainment facilities for making music or dancing
- provision of late night refreshment
- the sale by retail of alcohol

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
A. Performance of a play (Indoors)	Monday to Sunday	Midnight	Midnight
B. Exhibition of films (Indoors)	Monday to Sunday	Midnight	Midnight
C. Indoor sporting event	Monday to Sunday	Midnight	Midnight
E. Performance of live music (Indoors)	Monday to Sunday	Midnight	Midnight
F. Playing of recorded music (Indoors)	Monday to Sunday	Midnight	Midnight
G. Performance of dance (Indoors)	Monday to Sunday	Midnight	Midnight
H. Entertainment of a similar description to that falling within E, F, or G (Indoors)	Monday to Sunday	Midnight	Midnight
I. Provision of facilities for making music (Indoors)	Monday to Sunday	Midnight	Midnight
J. Provision of facilities for dancing (Indoors)	Monday to Sunday	Midnight	Midnight



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THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...

Activity (and Area if applicable)	Description	Time From	Time To
K. Provision of facilities for entertainment of a similar description to that falling within I or J (Indoors)	Monday to Sunday	Midnight	Midnight
L. Late night refreshment (Indoors)	Monday to Sunday	11:00pm	5:00am on the following day
M. The sale by retail of alcohol for consumption ON and OFF the premises	Monday to Sunday	Midnight	Midnight

THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
Monday to Sunday	Midnight	Midnight

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- M. The sale by retail of alcohol for consumption ON and OFF the premises

Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

YHA (England & Wales) Ltd
Trevelyan House, Dimple Road, Matlock, Derbyshire, DE4 3YH.
Telephone 01629 592600

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

YHA (England & Wales) Ltd 282555

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Peter Graham BRENDLING
YHA Ambleside, Waterhead, Ambleside, Cumbria, LA22 0EU.
Telephone 015394 32304

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

Licence No. PA0277 Issued by South Lakeland

ANNEXES

Annex 1

On and Off Licence - Mandatory Conditions

1 Alcohol shall not be sold or supplied except during standard hours. Standard hours as stated on licence.

Children on Licensed Premises

Section 145-154 Licensing Act 2003 covers the requirements in respect of children being allowed on





Licensing Act 2003

Premises Licence

PL(A)0735

Licence Valid from: 1 November 2007

ANNEXES continued ...

licensed premises.

Alcohol

- 1 No supply of alcohol may be made under the premises licence -
 - a) At a time when there is no designated premises supervisor in respect of the premises licence,
or
 - b) At a time when the designated premises supervisor does not hold a personal licence, or his personal licence is suspended.
- 2 Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Exhibition of films

- 1 Where the film classification body is specified in the licence, unless (2) applies, admission of children must be restricted in accordance with any recommendations made by that body
- 2 Where -
 - a) The film classification body is not specified in the licence,
or
 - b) The relevant licensing authority has notified the holder of the licence that this condition is applied to the film in question,

Admission of children must be restricted in accordance with any recommendation made by that licensing authority.

Door Supervision

- 1 Any individual employed on the premises to carry out a security activity must be licensed by the Security Industry Authority.

Public Entertainment

Provision may be made for public entertainment in the premises by the reproduction of wireless (including television) broadcasts or of programmes included in any programme service (within the meaning of the Broadcasting Act 1990) other than a sound or television broadcasting service, or of public entertainment by way of music and singing only which is provided solely by the reproduction of recorded sound.

Annex 2 - Conditions Consistent with the operating schedule

General - all four licensing objectives





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ANNEXES continued ...

No licensable activities will be provided between the hours 23:00 and 10:00 the following day other than to:

- 1) Residents
- 2) Bonafide guests of residents
- 3) Persons attending a bonafide function booked at least 48hours in advance

The Prevention of Crime & Disorder

To maintain and enforce a security manual for the premises

Public Safety

To maintain and enforce a health and safety policy for the premises

The Prevention of Public Nuisance

Noise and vibration shall not emanate from the premises so as to cause a nuisance to nearby properties

The Protection of Children from Harm

Maintain and enforce a child protection policy to include a restricted policy relating to alcohol sales

