



**Development Control**  
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## Listed Building Consent for Alterations, Extension or Demolition of a Listed Building Validation Checklist

### National Requirements

#### Forms

- Completed application form (4 copies to be supplied (3 copies plus original) unless the application is submitted electronically)

#### Plans

- A plan which identifies the land to which the application relates in red drawn to a scale of either 1:1250 or 1:2500 with the direction of North clearly marked. Any other adjoining land under the applicants control or ownership should be outlined in blue (3 copies to be supplied unless the application is submitted electronically).
- A copy of other plans and drawings or information necessary to describe the subject of the application (3 copies to be supplied unless the application is submitted electronically) including:
  - Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries
  - Existing and Proposed Elevations (e.g. at a scale of 1:50 or 1:100)
  - Existing and Proposed Floor Plans (e.g. at a scale of 1:50 or 1:100)
  - Existing and Proposed site sections and finished floor and site levels (e.g. at a scale of 1:50 or 1:100)
  - Plans to a scale of not less than 1:20 to show all new doors, windows, shop-fronts, panelling, fireplaces, plaster moulding and other decorative details.
  - Roof plans (e.g. at a scale of 1:50 or 1:100)

#### Certificates

- The completed Ownership Certificate (A, B, C or D – as applicable) as required by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990
- In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990 must be given and/or published in accordance with this Regulation.

#### Other Information

- Design and access statement

### Local Requirements

#### May include some or all of the following:

- Archaeology assessment
- Listed building assessment
- Photographs/photomontages showing the whole building and its setting and/or the particular section of the building affected by the proposals
- Structural survey of the building

## Guidance

Further details of the local requirements listed above and when they apply is available in paper form by request or from the Council's website: [www.southlakeland.gov.uk](http://www.southlakeland.gov.uk)