



**Development Control**  
South Lakeland District Council  
South Lakeland House  
Lowther Street  
KENDAL  
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## Householder Application **Validation Checklist**

### National Requirements

#### Forms

- Completed application form (4 copies to be supplied (3 copies plus original) unless the application is submitted electronically)

#### Plans

- A plan which identifies the land to which the application relates in red drawn to a scale of either 1:1250 or 1:2500 with the direction of North clearly marked. Any other adjoining land under the applicants control or ownership should be outlined in blue (3 copies to be supplied unless the application is submitted electronically).
- Block plan/proposed layout plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries
- Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)
- Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)
- Existing and proposed site sections and finished floor and site levels (e.g. at a scale of 1:50 or 1:100)
- Roof plans (e.g. at a scale of 1:50 or 1:100)

#### Certificates

- The completed Ownership Certificate (A, B, C or D – as applicable) as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995
- Agricultural Holdings Certificate as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995
- In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 must be given and/or published in accordance with this Article

#### Other Information

- The appropriate fee
- Design and access statement (only if the site is in a conservation area or an Area of Outstanding Natural Beauty)

### Local Requirements

#### May include some or all of the following:

- Assessment for the treatment of foul sewage (Drainage Supplement Form Pa3)
- Flood risk assessment (check if the site falls within flood zones 2 or 3). Visit: [www.pipernetworking.co.uk](http://www.pipernetworking.co.uk)
- Photographs/photomontages
- Parking and access arrangements
- Tree survey in accordance with BS5837/Arboricultural method statement

(continued overleaf)

## Guidance

Further details of the local requirements listed above and when they apply is available in paper form by request or from the Council's website: [www.southlakeland.gov.uk](http://www.southlakeland.gov.uk)