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Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) or Notification of Proposed Works to Trees in Conservation Areas (CA) Validation Checklist

Trees Protected by a Tree Preservation Order

For works to trees protected by a Tree Preservation Order, failure to supply sufficiently precise and detailed information may result in your application being rejected or delay in dealing with it. In particular, you **MUST** provide the following:

- Completed and dated application form, with all [mandatory] questions answered;
- Sketch plan showing the location of all tree(s); a full and clear specification of the works to be carried out; statement of reasons for the proposed work; and evidence in support of statement of reasons. In particular, you should provide:
 - Report by a tree professional (eg arboriculturist or horticultural adviser) if your reasons relate to the health and/or safety of the tree(s)
 - Report by an engineer or surveyor, together with one from a tree professional (arboriculturist) if you are alleging subsidence damage.
 - Photographs
 - Report by a tree professional (arboriculturist) or other details of any assistance or advice sought from a Local Planning Authority officer prior to submitting this form.

Trees within a Conservation Area

For works to trees in Conservation Areas, it is important to supply precise and detailed information on your proposal. You must therefore provide the following:

- Completed and dated form, with all questions answered; sketch plan showing the precise location of all tree(s); and a full and clear specification of the works to be carried out
- A bat survey and report
- Photographs
- Report by a tree professional (arboriculturist) or other details of any assistance or advice sought from a Local Planning Authority officer prior to submitting this form

Guidance

Further details of the local requirements listed above and when they apply is available in paper form by request or from the Councils website: www.southlakeland.gov.uk