



SOUTH LAKELAND DISTRICT COUNCIL

FREEDOM OF INFORMATION APPLICATION FORM

DETAILS OF APPLICANT

Surname..... First Name.....

Address.....

.....

Post Code.....Telephone Number.....

E Mail Address.....

(We may need to contact you to clarify some aspects of your request)

If you are making the request on behalf of a company or organisation, please state below:

Name of Organisation

.....

Position held

DETAILS OF REQUEST

I am applying for access to information concerning.....

.....

To assist the Council in finding this information please provide details of any reference number that you are aware of e.g. council tax or housing number.

.....

.....
.....

Please state if your request is for personal information

Personal

Non Personal

Please tick as appropriate

FORM OF ACCESS

The Council would normally supply the Applicant with copies of the information requested. If you require access to the information in another form e.g. electronically, inspection, Please specify below:

.....
.....

FEES

I understand there may be a charge in respect of this request

Applicants Signature

Date

Return Form to:

**The Freedom Of Information Officer
South Lakeland District Council
South Lakeland House
Lowther Street
KENDAL
LA9 4UQ**