

# South Lakeland District Council

Community Services Directorate  
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## ANIMAL BOARDING ESTABLISHMENTS ACT 1963 SECTION 1 APPLICATION FOR LICENCE TO KEEP A BOARDING ESTABLISHMENT FOR ANIMALS HOME BOARDING APPLICATION

**TO: SOUTH LAKELAND DISTRICT COUNCIL**

I/WE.....

OF.....

AS (PROPOSED) OCCUPIER(S) OF THE PREMISES HEREIN AFTER MENTIONED HEREBY MAKE APPLICATION IN PURSUANCE OF THE PROVISIONS OF SECTION 1 OF THE ANIMAL BOARDING ESTABLISHMENTS ACT 1963, IN RESPECT OF A LICENCE AUTHORISING A HOME BOARDING ESTABLISHMENT AT THE PREMISES OF WHICH PARTICULARS ARE GIVEN BELOW.

**I/WE ENCLOSE HERewith THE SUM OF £65 BEING THE AMOUNT OF THE FEE PAYABLE ON THE LICENCE APPLIED FOR.**

### PARTICULARS

|     |  |  |
|-----|--|--|
| 1.  | Postal address of premises   |  |
| 2.  | Telephone number   |  |
| 3   | How many dogs are intended to be accommodated on the premises  |  |
| 4a. | Are there any resident dogs or cats kept at the household  |  |
| 4b. | If so how many?  |  |
| 5.  | Please provide details of public liability insurance and where necessary employees liability insurance |  |
| 6a  | Please provide a risk assessment in respect of home boarding including the risk to resident children   |  |

|     |   |  |
|-----|---|--|
| 6b  | Are there any children under 5yrs of age resident at the premises   |  |
| 7.  | If you employ staff please provide details of your written training policy including details of systematic training   |  |
| 8.  | If you have a collection delivery service have you got access to a suitable vehicle with a dog guard or cage in the rear of the vehicle?  |  |
| 9.  | Is there sufficient space to keep animals separated if required?  |  |
| 10. | Arrangements for disposal of excreta  |  |
| 11a | What arrangements are in place to control the spread of infectious or contagious disease.   |  |
| 11b | What facilities are available for the separation of any sick animal   |  |
| 12  | Please give details of any secure exercise area where boarded dogs may have access  |  |
| 13  | Please give details of any external kennelling/animal housing   |  |
| 14  | In line with condition 5.7.1 are you able to provide an audit trail in respect of:<br>Animal arrival date<br>Name of animal<br>Description<br>N and A of owner<br>N and A of animals Vet<br>Proof of vaccinations<br>Health, welfare, nutrition etc<br>Medication requirements<br>Expected departure date |  |

Licensing of boarding establishments for animals

- (1) The determination as to whether this activity needs to be licensed is centered on the consideration as to whether or not home boarders are running a business. If a person occasionally cares for the dog of a friend or relative whilst they are away, it would be reasonable to say that they would not be running a business, even if money changes hands to pay for food etc. However, when such boarding becomes regular and the motive for such action can be deemed for profit rather than social caring, then such premises would fall within the definition of an animal boarding establishment and should be licensed.
- (2) No person shall keep a boarding establishment for animals except under the authority of a licence granted in accordance with the provisions of this Act.
- (3) Any person who contravenes the provisions of subsection (1) of this section shall be guilty of an offence; and if any condition subject to which a licence is granted in accordance with the provisions of this Act is contravened or not complied with, the person to whom the licence was granted shall be guilty of an offence.

Inspection of boarding establishments for animals

- (1) A local authority may authorise in writing any of its officers or any veterinary surgeon or veterinary practitioner to inspect (subject to compliance with such precautions as the authority may specify to prevent the spread among animals of infectious or contagious diseases) any premises in their area as respects which a licence granted in accordance with the provisions of this Act is for the time being in force, and any person authorised under this section may, on producing his authority if so required, enter any such premises at all reasonable times and inspect them and any animals found thereon or any thing therein, for the purpose of ascertaining whether an offence has been or is being committed against this Act.
- (2) Any person who willfully obstructs or delays any person in the exercise of his powers of entry or inspection under this section shall be guilty of an offence.

**I/WE DO HEREBY CERTIFY THAT TO THE BEST OF MY/OUR KNOWLEDGE AND BELIEF, THE ABOVE PARTICULARS ARE TRUE. I/WE AGREE TO ABIDE BY THE MODEL CONDITIONS IN RESPECT OF HOME BOARDING ADOPTED BY THE COUNCIL**

**FAILURE TO ANSWER ALL QUESTIONS WILL CAUSE DELAY IN PROCESSING YOUR APPLICATION**

SIGNED.....

DATED.....