

For office use	Entered	For	PD Letters
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APPLICATION TO BE INCLUDED ON THE REGISTER OF ELECTORS

If more forms are needed, please photocopy or contact our Helplines. Please use **CAPITAL LETTERS**.

1. YOUR NEW ADDRESS - I/we apply to be registered at the following address, at which I/we are now living

It will help us if you provide the surname of the last occupants (if known)

2. YOUR OLD ADDRESS - I/We were living at the following address. I/We no longer live there.

Postcode:

Please give **the name of your last Local Authority** (the Council to which you paid your Council Tax and that registered you as an elector)

3. ABOUT YOU

1. Surname	2. First Names (in full)	3. Nationality Please state the nationality of each person listed below	4. Date of Birth If you are 16 or 17, please give your date of birth	5. Jury Service (Note 5)	6. Please tick if you wish to be excluded from Edited Register (Note 4)	7. SIGNATURE Each applicant should sign against their entry

The form will be returned if it is not signed, individually, by ALL applicants.

4. Date	
5. Daytime telephone number or mobile*	
6. Email address*	

(*You do not have to give this but it helps us contact you if there is something unclear about your form. We may also use your email address to contact you as part of the annual canvass instead of sending a form through the post.)

7. Absent Voting – Please insert names below of anyone wishing to vote by post. (If someone wishes to vote by proxy please telephone Electoral Services for the appropriate form.)

NOTES

(1) YOUR RIGHT TO VOTE You can only vote in elections if your name is on the register of electors. Although we update the register every autumn, we can also add names throughout the year. However, there are special rules about adding names during an election period and you may not be able to vote at that election if you are added during this time.

(2) YOU HAVE MOVED HOUSE The law allows you to be added to our register. We will tell the Electoral Registration Officer for your old address that you have moved so that your name can be removed from that register. People who have two homes, i.e. students and those who work away from home during the week, are allowed to register at both. If you do not want to be removed from your other address please explain why in Box 2 on this form.

(3) ARE YOU ELIGIBLE? You are eligible to be included on the Electoral Register if you are resident in the authority's area, if you are a British, Irish, European Union or Commonwealth citizen, and if you are over 16 and resident at a property for more than six months of the year (your main residence). You are still eligible if, like students, people working away or hospital patients, you are temporarily away from your home. The following are not eligible: foreign nationals (except European Union, Irish or Commonwealth citizens), children under 16 or detained convicted persons. If you are applying to be registered in pursuance of a service declaration, a declaration of local connection or an overseas elector's declaration, the declaration in question must accompany this application.

(4) THE TWO VERSIONS OF THE REGISTER The Electoral Registration Officer makes and keeps two versions of the electoral register - the full register and the edited register. **Please put a tick in Column 6 if you wish your name and address to be excluded from the edited register (see below).** If, in the future, you decide that you would like your name included in the edited register you should cross out the tick in the relevant column beside your name on the canvass form when it is delivered as part of the annual canvass around September each year.

The full register lists everyone who is entitled to vote. You can check it by calling at the council offices listed below. Only certain people and organisations can have copies of the full register and they can only use it for specified purposes. These include electoral purposes, the prevention and detection of crime and checking your identity when you have applied for credit. The law says who can have a copy of the full register and what they can use it for. The full list of such persons and purposes is given in the Representation of the People (England and Wales) (Amendment) Regulations 2002. It is a criminal offence for them to pass it on to anyone else or to use it for any other purpose.

The edited register leaves out the names and addresses of people who have asked for them to be excluded from that version of the register. The edited register can be bought by anyone who asks for a copy and they may use it for any purpose.

(5) JURY SERVICE If you are over 70 please put a tick in Column 5.

(6) APPLYING FOR A POSTAL OR PROXY VOTE If you are unable to get to the Polling Station, you may obtain an application form to vote by post or proxy by completing Box 6 or by downloading a form from the website. Please enter the name of the person requiring an absent vote and whether they wish to have a postal or proxy vote (where someone else votes for you) or telephone the Electoral Services Office on the number printed below.

When completed please return to:

**Electoral Services, South Lakeland District
Council, South Lakeland House, Lowther Street,
Kendal, Cumbria LA9 4UQ**

**Tel. 0845 050 4434
Fax. 01539 740300
Email. elections@southlakeland.gov.uk**