



*Parish
Plans*

Information Pack



*for
Local
Communities
in South Lakeland*



Introduction

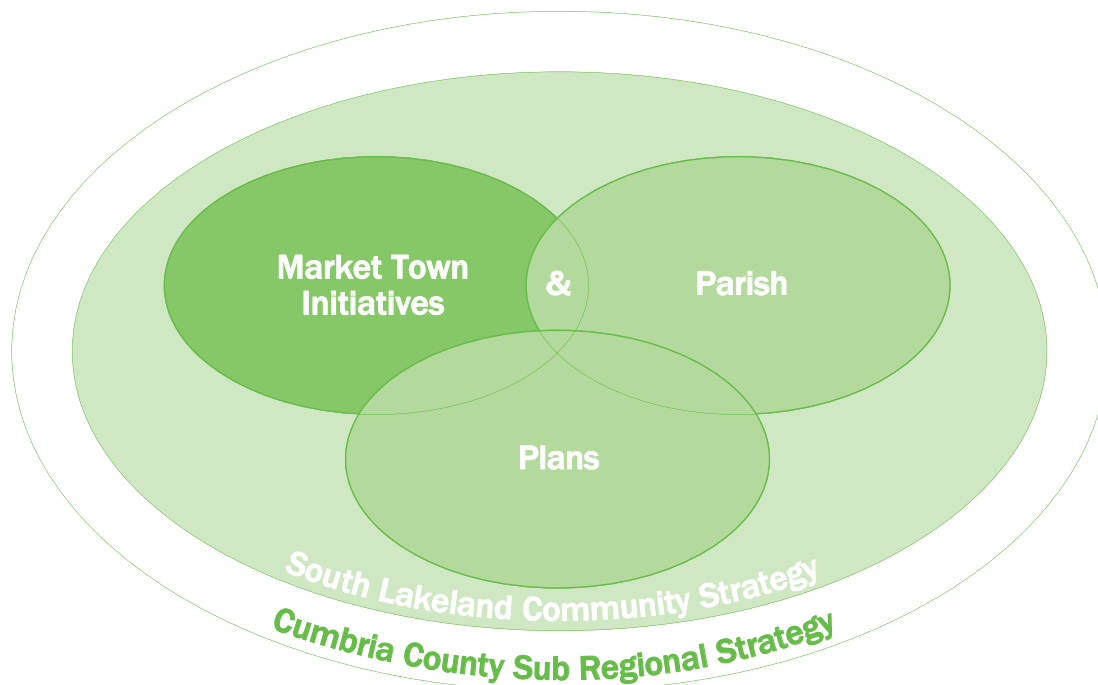
Why have we produced an information pack?

South Lakeland District Council has produced this information pack as part of a 'Parish Plan Protocol' which it has developed in order to deal with enquiries from groups embarking on Parish Plans in a consistent and constructive way. The pack contains introductory information about South Lakeland District Council with details of other sources of information which may assist you. This pack is intended to complement advice and guidance which groups receive from the Countryside Agency and Voluntary Action Cumbria. It is a start. As we develop our advice we will revise and update this Information Pack.

How do Parish Plans influence local strategic plans?

Parish Plans will inform the content of strategic documents such as the South Lakeland Community Strategy and the Cumbria Sub Regional Strategy. They are seen as a valuable resource for identifying issues that not only affect specific parishes but also the District and County as a whole.

Diagram 1: Parish Plans will become important in the development of the Community Strategy



About South Lakeland District Council

How many Councillors?

There are 52 Councillors who are each elected for a term of 4 years. The current makeup of the Council is -

- 31 - Liberal Democrat
- 18 - Conservative
- 2 - Labour
- 1 - Independent

The Cabinet

The Cabinet is responsible for taking most of the important decisions affecting the work of the District Council.

Meetings of the Cabinet are held every two weeks. They are open to the public except when exempt or confidential information is being discussed.

Scrutiny

Scrutiny committees were introduced as part of the Government's modernisation programme. They provide a new approach to decision-making and policy review and opportunities for participation for the local community.

The main roles of the Scrutiny Committees are:

- to review the Council's achievements against its goals
- to carry out wide-ranging reviews into issues that are of importance to the local community
- to have the option of 'calling-in' and reviewing decisions made by Cabinet

The style of working is quite different from other committees. Members decide the areas they would like to review or challenge based on feedback from the community. Committees

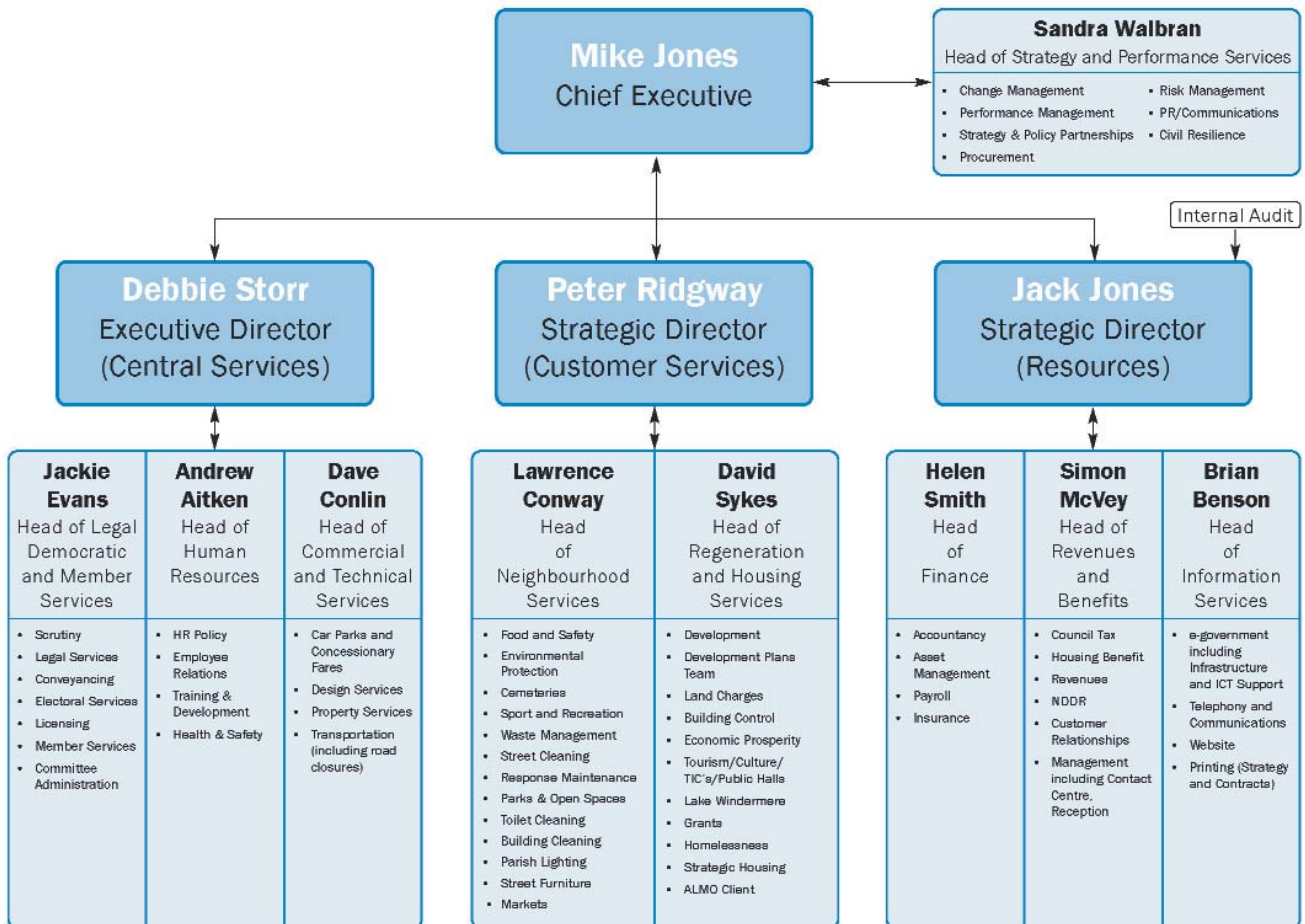
often meet in an informal atmosphere and invite representatives from organisations to attend in order to provide 'evidence' or to contribute background knowledge.

SLDC's two Scrutiny Committees are listed below with an indication of each area of responsibility.

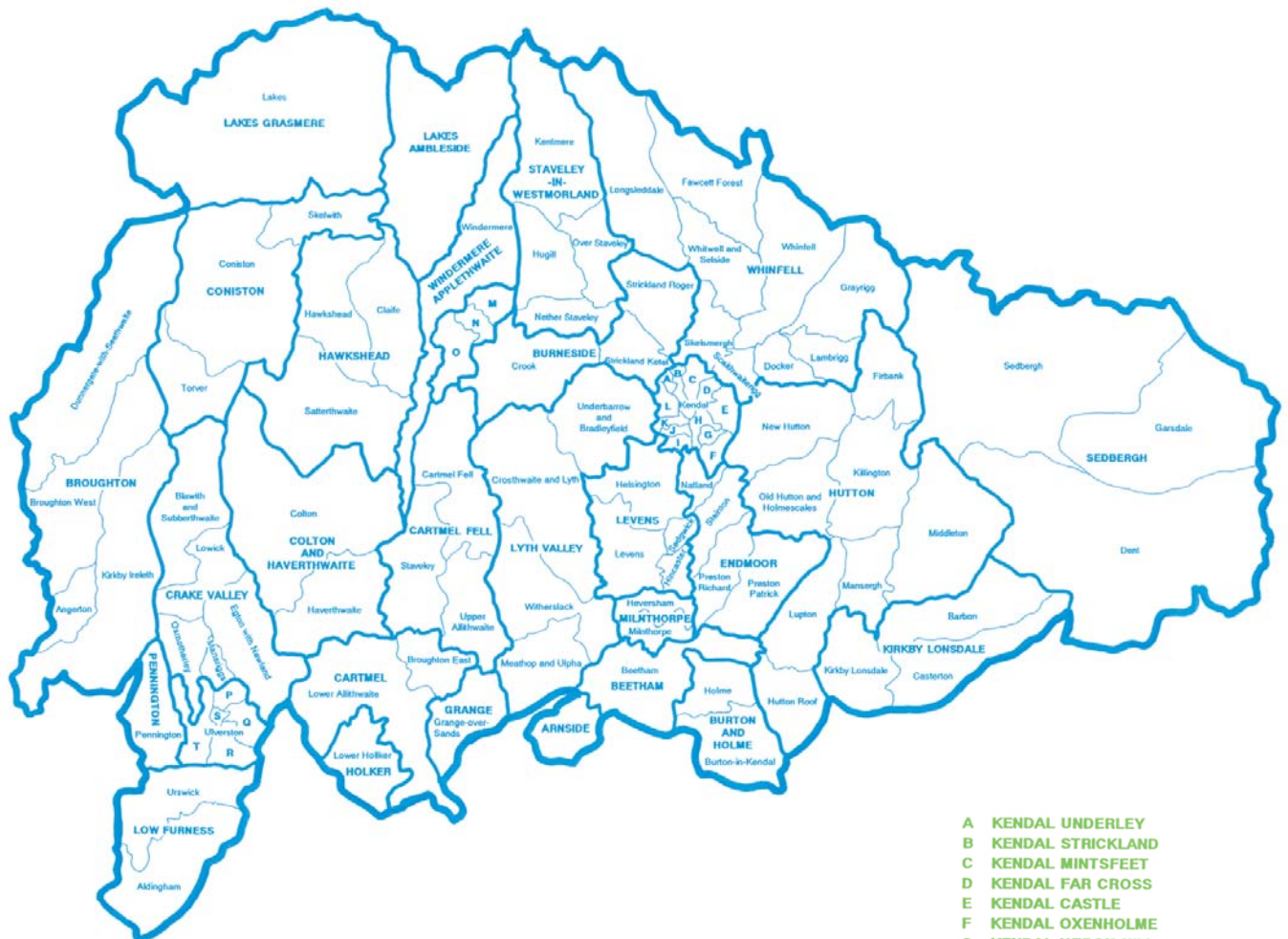
- **Resources Committee**
To challenge and scrutinise council's staffing, financial and property resources, corporate governance, staffing structures & looks at the following (not exhaustive):
 - Local tax collection
 - Benefits
 - Financial planning
 - Information technology
 - Procurement
 - Health and safety
- **Community Committee**
To scrutinise the effective delivery of council's services to the community in line with corporate priorities and engagement with the community, partners and stakeholders, and looks at the following (not exhaustive):
 - Food safety
 - Car parks
 - Waste management
 - Arts
 - Street lighting
 - Tourism
 - Parks
 - Sport
 - Museums

Council Departments

The following diagram illustrates the responsibilities of each department:



Ward and Parish Map of South Lakeland



- A KENDAL UNDERLEY
- B KENDAL STRICKLAND
- C KENDAL MINTSFEEET
- D KENDAL FAR CROSS
- E KENDAL CASTLE
- F KENDAL OXENHOLME
- G KENDAL HERON HILL
- H KENDAL NETHER
- I KENDAL STONECROSS
- J KENDAL GLEBELANDS
- K KENDAL HIGHGATE
- L KENDAL FELL
- M WINDERMERE TOWN
- N WINDERMERE BOWNESS NORTH
- O WINDERMERE BOWNESS SOUTH
- P ULVERSTON NORTH
- Q ULVERSTON EAST
- R ULVERSTON SOUTH
- S ULVERSTON CENTRAL
- T ULVERSTON WEST

What District ward is my parish in?

The table below shows each District Council ward, the councillor(s) representing it and the parishes or parish wards which constitute it:

District Ward	Councillor	Parish(es) or Parish Wards
Arnside and Beetham	Mr Richard Rollins Mr Ian Stewart	Arnside and Beetham
Broughton	Mr Joss Curwen	Angerton, Broughton West, Dunnerdale-with-Seathwaite, Kirkby Ireleth
Burneside	Mr Frank Hodson	Stricklandgate Ketel, Stricklandgate Roger, Underbarrow
Burton and Holme	Mr Roger Bingham	Burton-in-Kendal, Holme
Cartmel	Mr Howard Martin	Lower Allithwaite
Coniston	Mrs D. Anne Hall	Blawith & Subberthwaite, Colton (West Ward), Coniston, Skelwith, Torver
Crake Valley	Mrs Betty Spendlove	Egton-with-Newland, Lowick, Mansriggs, Osmotherely, Pennington
Crooklands	Mr John Galbraith	Hutton Roof, Lupton, Mansergh, Preston Patrick, Preston Richard
Grange	Mr Reginald Parker Mr Bill Wearing	Grange
Hawkshead	Mr Gordon Jenkinson	Claife Lower, Claife Upper, Colton (Central and East Wards), Hawkshead, Satterthwaite
Holker	Mr John Manning	Lower Holker
Kendal Castle	Mrs Sonia Lawson	Castle Ward of Kendal
Kendal Far Cross	Mr Enda Farrell	Far Cross Ward of Kendal
Kendal Fell	Mr Paul Little	Fell Ward of Kendal
Kendal Glebelands	Mrs Sylvia Emmott	Glebelands Ward of Kendal
Kendal Heron Hill	Mr S. Andy Shine	Heron Hill Ward of Kendal
Kendal Highgate	Mr Clive Graham	Highgate Ward of Kendal
Kendal Kirkland	Mr Robert Cocker	Kirkland Ward of Kendal
Kendal Mintsfeet	Mrs Gwendoline Murfin	Mintsfeet Ward of Kendal
Kendal Nether	Ms Clare Feeney-Johnson	Nether Ward of Kendal
Kendal Oxenholme	Mr Jonathan Brook	Oxenholme Ward of Kendal
Kendal Parks	Mr Brendan Jameson	Parks Ward of Kendal

District Ward	Councillor	Parish(es) or Parish Wards
Kendal Stonecross	Mr Graham Vincent	Stonecross Ward of Kendal
Kendal Strickland	Mr Stephen Coleman	Strickland ward of Kendal
Kendal Underley	Mr Robert Curry	Underley Ward of Kendal
Kirkby Lonsdale	Mr Rodger Read	Barbon, Casterton, Kirkby Lonsdale
Lakes Ambleside	Mr David Vatcher	Ambleside and Troutbeck Ward of Lakes
Lakes Grasmere	Ms Vivienne Rees	Grasmere, Langdales, Rydal and Loughrigg Ward of Lakes
Levens	Mrs Brenda Woof	Heversham, Levens
Low Furness & Swarthmoor	Mr David Foot Ms Sonjie Marshall	Aldingham, Urswick and Swarthmoor
Lyth Valley	Mr Robin Brown	Allithwaite Upper, Crosthwaite and Lyth, Meathop and Ulpha, Underbarrow and Bradleyfield, Witherslack
Milnthorpe	Mr Tim Farron	Milnthorpe
Natland	Mrs Brenda Gray	Helsington, Hincaster, Natland, Sedgwick, Stainton
Sedbergh	Mr Kevin Lancaster Mr Craig Stevenson	Dent, Garsdale, Middleton, Sedbergh
Staveley-in-Cartmel	Mr Michael Bentley	Broughton East, Cartmel Fell, Haverthwaite, Staveley-in-Cartmel
Staveley-in-Westmorland	Mr Stanley Collins	Crook, Hugill, Kentmere, Nether Staveley, Over Staveley
Ulverston Central	Mr Norman Bishop-Rowe	Central Ward of Ulverston
Ulverston East	Mr Philip Lister	East Ward of Ulverston
Ulverston North	Mr Colin Hodgson	North Ward of Ulverston
Ulverston South	Mr Brian Wilkinson	South Ward of Ulverston
Ulverston Town	Mr Graham Donning	Town Ward of Ulverston
Ulverston West	Mrs Janette Jenkinson	West Ward of Ulverston
Whinfell	Mr Peter Thornton	Docker, Fawcett Forest, Firbank, Grayrigg, Killington, Lambrigg, Longsleddale, New Hutton, Old Hutton and Holmescales, Scalthwaiteirigg, Skelsmergh, Whitwell and Selside, Whinfell
Windermere Applethwaite	Mrs Jennifer Borer	Applethwaite Ward of Windermere
Windermere Bowness North	Mrs D. Gill Cranwell	Bowness North Ward of Windermere
Windermere Bowness South	Mrs Jane Hoyle	Bowness South Ward of Windermere
Windermere Town	Miss Kathleen Atkinson	Town Ward of Windermere

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*Further information about how the Council operates is available on the Council's website
www.southlakeland.gov.uk*

Services and Responsibilities

Subject	What does South Lakeland District Council do?	Where can I get further information?
<p>Crime</p>	<p>The District Council has a statutory responsibility with the Police, Cumbria County Council, Police Authority, PCT and Fire and Rescue service to work in partnership with other agencies and organizations to reduce crime and disorder in the area. The South Lakeland Crime and Disorder Reduction Partnership looks at levels of crime in the area and then identifies actions to tackle the problems. The current strategy runs from 2005 to 2008 and task groups have developed action plans to tackle the priority issues of Violent Crime, Criminal Damage, Anti Social Behaviour, Drug and Alcohol Misuse, Acquisitive Crime, including Burglary and Perception of Crime. Funding for specific projects linked to these priorities is available from central government through the Cumbria Local Area Agreement.</p>	<p>www.southlakeland.gov.uk to view the Crime and Disorder Reduction Strategy 2002 - 2005</p> <p>www.cumbriacc.gov.uk to view county wide community safety information</p> <p>www.cumbria.police.uk for information from Cumbria police web site. Includes crime stats and links to recent local and national reports</p> <p>www.crimereduction.gov.uk general information on crime reduction including tool kits and best practice models</p>
<p>Economy and Regeneration</p>	<p>The District Council's Cultural & Economic Prosperity Group provides information, advice and/or support for:</p> <ul style="list-style-type: none"> • Creation or conversion of premises for 'employment' use; • Sites and premises currently available for business use; • Business Start-up and Marketing Grants; • Attraction of inward investment; • Investment in Market Towns; • Restructuring of primary agriculture and promotion of local produce; • Statistical facts and figures on the District's economy 	<p>www.business-gateway.southlakeland.gov.uk to view the Economic Development service website</p> <p>www.cumbria.gov.uk/factsandfigures/statistical-summaries/statistical to view Cumbria County Council's website with useful statistics broken down to District and Ward level</p> <p>www.neighbourhood.statistics.gov.uk to view, compare or download statistics for local areas on a wide range of subjects, inc. population, housing, employment, crime, health</p> <p>www.renewal.net an on-line guide to neighbourhood renewal, inc. housing & environment, work, education, crime, health, local economy</p>

Subject	What does South Lakeland District Council do?	Where can I get further information?
<p>Economy and Regeneration (cont.)</p>		<p>www.upmystreet.com for local community information from a wide variety of sources inc. local politics, utilities, shops and services, travel</p> <p>www.nwda.co.uk to view the Regional Development Agency website with information on their role in Business Development, Regeneration, Infrastructure, Skills & Employment and Image</p> <p>www.UKVillages.co.uk sponsored by UKOnline, Post Office and the Countryside Agency, provides useful information and links to statistics, funding, tourism, travel, businesses, accommodation etc for specific villages</p>
<p>Environmental Health</p>	<p>The Food and Safety Group is responsible for the inspection and regulation of food businesses in the District and premises subject to local authority control under the Health and Safety at Work etc Act 1974. The Group also has responsibilities for infectious disease control, private water supplies and administers the licensing functions of the Council.</p> <p>The Environmental Protection Group produces the Council's Contaminated Land Strategy and the Review and Assessment of Air Quality. It regulates small industrial processes including quarries, glass manufactures and solvent processes. The Group also investigates complaints regarding noise, Statutory Nuisances, private foul drainage and land drainage. The Pest Control and Dog Warden Services are administered by the Group.</p>	<p>www.cieh.org.uk to view the home website for the Chartered Institute of Environmental Health</p> <p>www.southlakeland.gov.uk for information on reports and leaflets produced by the Groups.</p> <p>www.food.gov.uk to view the Food Standards Agency website.</p> <p>www.hse.org.uk to view the Health and Safety Executive website.</p> <p>www.defra.gov.uk to view the main government web site for air quality, pollution control and contaminated land.</p> <p>www.environment-agency.gov.uk to view the Environment Agency website</p>

Subject	What does South Lakeland District Council do?	Where can I get further information?
Environmental Health (cont.)		<p>www.nasca.org.uk to view the National Society for Clean Air and Environmental Protection website</p>
Highways	<p>Maintenance, including winter maintenance, repair of surfaces, maintenance of signing</p> <p>Cumbria County Council is responsible for the maintenance of highways and their adjacent footways.</p> <p>Cumbria Highways is a partnership between Cumbria County Council, Capita Symonds and Amey Infrastructure services. They are responsible for the Highway management and maintenance for the majority of the county's highways, including:</p> <ul style="list-style-type: none"> - Roads and pathway maintenance - Winter maintenance- Pavements - Potholes - Grass-cutting and roadside verges - Surface dressing programme- Street furniture - Street lights - Traffic lights 	<p>Contact the County Council on 01228 606060 and ask for the Area Highways Engineer, South Lakeland.</p> <p>Speedlimits, width restrictions, traffic regulation orders etc. Contact the County Council (as Above)</p> <p>Public Footpaths, Public Bridleways, Byways Open to All Traffic For areas within the Lake District National Park, contact the Rights of Way team at the National Park Authority. Telephone 01539 724555 For the parishes of Sedbergh, Dent and Garsdale, contact the Yorkshire Dales National Park Ranger Service. Telephone 015396 22081</p>
Housing	<p>The Regeneration and Housing Service produces the Council's Housing Strategy which outlines the Council's priorities for the development of affordable housing. It is responsible for assessing the need for housing in the district and for assessing the condition of the housing stock. It assists in the provision of new affordable and specialist housing. It provides advice and grants to assist owner occupiers and private landlords:</p> <ul style="list-style-type: none"> • to maintain their homes in a satisfactory condition • to improve the energy efficiency of their homes 	<p>www.southlakeland.gov.uk a link to information on Finding a Home, grants for private properties, the Council's housing strategies and policies, support services</p> <p>www.cumbria.gov.uk/factsandfigures/statistical-summaries/statistical to view the Cumbria County Council website containing statistical profiles at parish level. Includes information from Census.</p>

Subject	What does South Lakeland District Council do?	Where can I get further information?
Housing (cont.)	<ul style="list-style-type: none"> to adapt their homes for those with disabilities 	<p>www.statistics.gov.uk to view statistics on the economy, population and society at national and local level.</p> <p>www.landreg.gov.uk to view information on average house prices by postcode area per quarter</p> <p>www.communities.gov.uk a direct link to the Department of Communities and Local Government (DCLG). It provides a link to national housing policy</p>
Leisure and Recreation	<p>The section is able to help with ideas, information and support to individuals and groups to help develop opportunities for children's play, sport, general recreation and arts, events, museums and heritage. This Group also has responsibility for managing Lake Windermere.</p> <p>A small grants budget is available each year to assist groups and organisations who wish to make improvements to village halls and community buildings, develop or improve children's play areas, upgrade existing sports facilities or develop new ones. The section also manages a talented individuals grant to support talented performers in their chosen sport.</p> <p>Community leisure grants are available throughout the year to groups wanting to start up, develop new activities or attract new members in the area of sport, recreation and children's play.</p>	<p>www.southlakeland.gov.uk to view detailed information on leisure and recreation in South Lakeland</p>
Planning	<p>The Planning Services Group at South Lakeland District Council deals with statutory land use planning policy, development control decision and land charges. The most important element of this group is the production of the Local Plan which guides development and the future use of land for an area.</p>	<p>www.statistics.gov.uk to view statistics on the economy, population and society at national and local level.</p>

Subject	What does South Lakeland District Council do?	Where can I get further information?
Planning (cont.)	<p>The Planning Services Group only deals with planning advice outside the National Park Areas. For Parishes within the Lake District or Yorkshire Dales National Parks, the Park Authorities will need to be consulted.</p>	<p>www.communities.gov.uk a direct link to the Department of Communities and Local Government (DCLG). It provides a link to National and regional planning policy</p> <p>www.planningcumbria.org - to view the Countywide Structure Plan.</p> <p>The easiest way to find out the relevant plans and policies relating to your area is to contact planning officers directly:</p> <p>Alastair McNeill, SLDC Rachel Bland, LDNPA Andrea Burdon, YDNPA</p>
Public & Community Transport	<p>South Lakeland District Council does not have direct responsibility for the development of public and community transport but recognises that it is a critical issue.</p> <p>Please see the box opposite for the appropriate contact details.</p>	<p>For enquiries about existing public transport services, contact the bus, coach or rail operator. Cumbria travel line is 0870 6082608</p> <p>For help with developing new public transport services, contact the County Council on 01228 606060 and in the first instance, ask for the Area Support Manager, South Lakeland.</p> <p>For help with developing community transport schemes, contact Community Transport South Lakeland. Tel 01539 735598 or e mail ctsl@fsmail.net</p>

What does Cumbria County Council do?

Cumbria County Council provide services in the following main areas:

- Education
- Social Services
- Highways
- Libraries
- Neighbourhood Development
- Civil Protection
- Consumer Protection
- Structure Planning
- Fire

Further information can be found on their website www.cumbriacc.gov.uk

What do the Lake District/Yorkshire Dales National Park Authorities do?

The National Park Authorities provide services in the following main areas:

- Visitor and Tourist Information
- Park Rangers
- Planning Services
- Education
- Community Development

Further information can be found on their websites www.lake-district.gov.uk and www.yorkshiredales.org.uk

Links to other Statutory Bodies

Police: www.cumbria.police.org.uk

Cumbria Primary Care Trust:
www.cumbriapct.nhs.uk

North Lancashire Primary Care Trust:
www.northlancshealth.nhs.uk

Environment Agency: www.environment-agency.gov.uk/regions/northwest/?lang=_e

Forestry Commission: www.forestry.gov.uk

Other Useful Publications

'Parish Plans Guidance for Parish and Town Councils', Natural England:
www.naturalengland.gov.uk